



شريك ميپف بروني شيل سنديرين برحد

Brunei Shell Petroleum Co Sdn Bhd  
Jalan Utara, Panaga  
Seria KB3534  
Negara Brunei Darussalam  
Website: www.bsp.com.bn

Tel: +673 3373999  
Fax: +673 3372040

7<sup>th</sup> August 2024

Dear Sir/Madam,

**Invitation for 'Expressions of Interest' for 000760 – Provision of Subsea Inspection, Repair and Maintenance Services**

Brunei Shell Petroleum Co. Sdn Bhd is seeking Expressions of Interest (Eoi) from companies for the Provision of Subsea Inspection, Repair and Maintenance Services.

**Tender Scope:**

- Subsea Inspection, Repair and Maintenance (IRM) of Brunei Shell Petroleum Co. Sdn Bhd (BSP) offshore and inshore assets covering, but not limited to, platforms, boat fenders / landings, rigid and flexible risers / pipelines, standalone conductors, Single Point Mooring (SPM's) and logistic jetties.
- The scope will generally be (W)ROV activities and Surface Supplied Air Diving scope from DP2 vessels.
- The vendor is to undertake (W)ROV operations from one vessel and manned diving operations from another, performed twenty-four (24) hours per day.
- The IRM campaign will generally start off in March of each year with ROV inspection work from a DP2 vessel and will last five and a half to six (5.5 - 6) months maximum.
- The second DP2 vessel is required to support the manned air diving activities for approximately two (2) months of work and is normally reserved for any work that cannot be performed by the (W)ROV especially in the shallow areas. As some areas are very congested, it is expected that some manned diving will have to be performed from a daughter craft.
- Outside the active (W)ROV and manned air diving season, there shall be the capability for Loss of Containment (LOC) activities (Leak investigation by ROV and remedial action by manned diving). This service shall include provision of suitable vessel and ready for deployment within twenty-four (24) hours notice.
- Saturation diving intervention capability may be required for remedial scope or projects as a call-off option. Should saturation intervention be required for remedial / planned operations, COMPANY shall request such in writing no less than four (4) months before expected execution date.
- Shallow water vessel capable of working in water depth of <10 m may be required for remedial scope or projects as a call-off option. Should shallow water intervention be required for remedial / planned operations, COMPANY shall request such in writing no less than four (4) months before expected execution date.
- Vendor is expected to actively promote new subsea technologies to enable reduction in the number of manned diving hours.
- Other than an experienced and qualified contract management team, vendor shall provide highly experienced and competent subsea inspection team including diving supervisors, divers (3.1U, 3.2U, DMT, Wet Welders AWS 3.6D), ROV pilots, Equipment Technicians, Subsea Project Engineers and Data Recorders (3.4U Inspection



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Engineers).

- Inspection and Remedial reports deliverables are to be uploaded in the BSP database system (CIRRAS III) .
- Being held accountable for the safe, efficient and productive execution of the IRM program and for the consequences arising from human error and non-compliance with BSP requirements.
- Submitting monthly reports detailing the services undertaken, resources used including timesheets and KPI reporting.
- Training local personnel from the current contract and employ new intake for Air Divers, ROV Pilots, Equipment Technicians, Project Engineers, HSE officers and Data Recorders.

**Company Criteria:**

1. For any subsea IRM services that require manned diving activities, the scope shall be performed by **an approved Shell diving Contractor in the either Air or Saturation Diving categories (depending on the scope itself)**
2. If the vendor is not a Shell approved air diving or / and saturation diving contractor, the vendor may subcontract the diving work to a Shell approved diving Contractor. (see point 1 herein).
3. If the vendor intends to subcontract the diving work and the subcontractor is not a Shell approved diving Contractor, **the vendor shall demonstrate as a minimum that their subcontractor has the required competencies to execute the Air diving scope and has the required system (Diving Safety Management System) in place to obtain Shell Air diving tender prequalification approval**
4. If the vendor / their subcontractor is successful in demonstrating their capabilities in Air diving and in their Diving Safety Management System, and is awarded the Contract, the vendor / their subcontractor shall then undergo the Diving Center of Excellence (DCoE) approval audit. Any costs related to the approval process shall be borne by the vendor / their subcontractor and vendor / their subcontractor shall be responsible for any losses as a result for delay in the commencement/progress of work.
5. The Contractor must possess the following accreditations:
  - ISO 9001:2015 Quality Management System
  - ISO 14001:2015 Environmental Management System
  - ISO 45001:2018 HSE Management System
6. The awarded vendor must be a member of International Marine Contractor Association (IMCA) Diving and ROV prior to the contract commencement.

In event of Award, the vendor is **expected** to:

- Be able to manage a sizeable Contract with a minimum of 130 employees.
- Carry out all work in accordance with BSP WMP. All manned diving and ROV work shall further conform, but not be limited to, the following:
  - SHELL HSE control frameworks;
  - IOGP 411 Diving Recommended Practice;



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- UK HSE Diving at WORK Regulations and ACOP's;
  - International Marine CONTRACTOR Association (IMCA) Guidelines / Procedures;
  - Diving Medical Advisory Council Memoranda (DMAC);
  - CONTRACTOR's approved diving Safety Management System;
  - IGN/10 – Guidance for Safe Diving Operation;
  - All the requirements of the International Maritime Organization (IMO), Flag State requirements or the maritime requirements of the Government of Brunei Darussalam.
- Provide the following from the start of Contract:
    - A fully furnished onshore office, with conference room facilities
    - A warehouse / yard with ample space for the storage of equipment
    - Quayside and HRF at a nominated location in Kuala Belait, Brunei Darussalam.

### **Local Business Development (LBD)**

Brunei Shell Joint Venture (BSJV) Companies' LBD requirements are in line with the LBD Directives as issued by the Ministry of Energy. This scope falls under the **Core** Quadrant of the LBD Framework.

- EoI is open to all local and Joint Ventures Companies (Local with international companies)
- The expected local employment, local management and local spend for the Contract is above 50%.
- Specific targets for recruitment and development of suitably qualified Bruneian staff, including graduates will be part of Tender / Contract.

### **Tender/Contract Schedule**

- Planned Tender Date: **December 2024**
- Contract Duration: **5 years**

### **Registration of vendor in SMART system**

- Kindly register your company under Work Category – Underwater Inspection by **11<sup>th</sup> September 2024**.
- For existing BSJV vendors, please ensure that your company details are updated online in SMART.



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- For non-BSJV registered vendor, please refer to <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered> for further information on how to register with BSJV.
- For details on Work Category and Product Group, please refer to: <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development/products-and-services>. For existing BSJV vendors, please ensure that your company details are updated online in Smart By GEP.
- Acceptance of your company registration shall be in compliance to our registration checklist and criteria

For any SMART registration-related queries, kindly email to: [bsp-scm13-vendor-registration@bsp-shell.bn](mailto:bsp-scm13-vendor-registration@bsp-shell.bn).

For any EOI related queries, kindly email: [bernard.xianyuen@bsp-shell.bn](mailto:bernard.xianyuen@bsp-shell.bn)

Kindly fill in the questionnaire attached herein and indicate your acceptance by ticking (✓) in the respective boxes no later than **30<sup>th</sup> August 2024** via the [BSP ICV Website](#).

This Expression of Interest shall not be deemed to be an invitation to tender. **BSP** shall have the right and sole discretion to reject any part or all of the response made by the Contractor. **BSP** shall have the right and sole discretion to determine the bidders for this tender. This letter serves solely for the purpose of obtaining Expressions of Interest and shall neither in any way be construed as to create any legal obligation on the parties responding to this advertisement nor mentioned herein. Expenses incurred in connection to this shall be borne in its entirety by the interested parties.

Yours faithfully,

For BRUNEI SHELL PETROLEUM COMPANY SENDIRIAN BERHAD

**Bernard Chin**  
**Supply Chain Operations Maintenance**



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## EXPRESSIONS OF INTEREST FOR 000760 – Provision of Subsea Inspection, Repair and Maintenance Services

1. Please list down the details of all owners of your company:

Full Name	I/C Number and/or Sijil Kerakyatan (SK) /Akuan Kerakyatan (AK)	I/C Colour	Rakyat Jati/Local/ Non-Local <sup>1</sup>

2. Please complete this section by ticking YES or NO:

		Yes	No
1	Are you willing to comply with all applicable laws and regulations of Brunei Darussalam, including Tabung Amanah Pekerja (TAP) and Supplementary Contribution Pension (SCP) requirements?		
2	Have you or any of your key personnel worked for BSJV Companies in the last 2 years? (If 'YES' Kindly provide details in table 'B' provided below)		

A. Kindly provide owner details in the table below:

Full Name	% of Shares	Actively Managing Company's Operation (Y/N)	Position	Availability of Corporate Bank Account (Y/N)	Authorised Signatories (Y/N)

<sup>1</sup> Rakyat Jati – Brunei Citizens belonging to one of the indigenous groups of the Malay race, namely, Belait, Bisayah, Brunei, Dusun, Kedayan, Murut or Tutong

Local – Brunei Citizens means subjects of His Majesty the Sultan and Yang Di-Pertuan holding a Brunei Yellow IC

Non-Local – Not 'Bumiputra' and 'Local'

Authorised Signatories – any individual with financial authority to the Company's corporate bank account.



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B. Please provide Ex-BSJV details (who worked for BSJV Companies in the last 2 years) in the table below:

Full Name	Position in Tenderer's Company	Involvement in Existing EOI/Tender (i.e. Tender Preparation; Contract Execution; etc)	Year Left BSJV Company	Job Title, Indicator, Department

3. Please attach supporting documents and complete this section by indicating yes or no:

		Supporting document attached (Y/N)
1	Partnering with an Approved Shell Diving Contractor in either Air or Saturation Diving Categories.	
2	To provide documents to demonstrated the required competencies to execute the Air diving scope and has the required system (Diving Safety Management System) inplace	
3	ISO 9001:2015 Quality Management System accreditation	
4	ISO 14001:2015 Environmental Management System accreditation	
5	ISO 45001:2018 HSE Management System accreditation	
6	International Marine Contractor Association (IMCA) Diving and ROV membership	



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I, hereby, declare that all the information provided herein is accurate and acknowledge that BSJV companies reserve the right to exclude my Company from any subsequent tenders, should there be any deviations to such information.

Signature : \_\_\_\_\_

Dated this      day of      , 2020

Name : \_\_\_\_\_

Position Held : \_\_\_\_\_

Contact No. : \_\_\_\_\_ (O)

: \_\_\_\_\_ (M)

Email : \_\_\_\_\_

Duly authorised to sign Eols for and on behalf of:

.....

..... (Registered Address)