



شريك ميپف بروني شيل سنديرين برحد

Brunei Shell Petroleum Co Sdn Bhd  
Jalan Utara, Panaga  
Seria KB3534  
Negara Brunei Darussalam  
Website: www.bsp.com.bn

Tel: +673 3373999  
Fax: +673 3372040

27<sup>th</sup> September 2023

Dear Sir/Madam,

**Invitation for 'Expressions of Interest' for PROVISION OF CLINICAL LABORATORY SERVICES**

Brunei Shell Petroleum Co. Sdn Bhd (COMPANY) is seeking Expressions of Interest (Eoi) from companies for the **PROVISION OF CLINICAL LABORATORY SERVICES**.

**Tender Scope:**

The scope is to provide comprehensive services in the provision of clinical laboratory testing of samples to the referral laboratories which are in agreement with Panaga Health. The scope must include but not limited to:

- Provide end to end services inclusive of collecting of test samples from Panaga Health, proper standard packaging for transporting and/or forwarding of test samples to the designated referral laboratories and subsequently delivering of result reports within the specified time to COMPANY including all administration work for any relevant issues and inquiries with the referral laboratories.
- Provide the accurate reports of the requested tests and shall be delivered within the acceptable timeframe agreed by the COMPANY. All test results shall be delivered via e-mail and the accompanied original (hardcopies) sent to Panaga Health or otherwise stated by the COMPANY within the specified timeframe.

**Local Business Development (LBD)**

Brunei Shell Joint Venture (BSJV) Companies' LBD requirements are in line with the LBD Directives as issued by the Department of Energy (DoE). This scope falls under the **Highly Specialised** Quadrant of the LBD Framework.

- Eoi is open to all companies;
- Target for recruitment and development of suitably qualified Bruneian staff, including graduates will be part of Tender / Contract.

**Tender/Contract Schedule**

- Planned Tender Date: Q1 2024
- Contract Duration: 5 years

**Registration of Vendor in SMART system**

- Kindly register your company under **MEDICAL SERVICES** by **18<sup>th</sup> October 2023**.
- For non-BSJV registered vendor, please refer to <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered> for further information on how to register with BSJV.
- For details on Work Category and Product Group, please refer to: <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development/products-and-services>. For existing BSJV vendors, please ensure that your company details are updated online in Smart By GEP.
- Acceptance of your company registration shall be in compliance to our registration checklist and criteria



شريك ميپف بروني شيل سنديرين برحد

Brunei Shell Petroleum Co Sdn Bhd  
Jalan Utara, Panaga  
Seria KB3534  
Negara Brunei Darussalam  
Website: [www.bsp.com.bn](http://www.bsp.com.bn)

Tel: +673 3373999  
Fax: +673 3372040

For any SMART registration-related queries, kindly email to: [bsp-scm13-vendor-registration@bsp-shell.bn](mailto:bsp-scm13-vendor-registration@bsp-shell.bn).

For any EOI related queries, kindly email: [siaw-ling.cheong@bsp-shell.bn](mailto:siaw-ling.cheong@bsp-shell.bn) with the subject header “**EOI for Provision of Clinical Laboratory Services – (Company’s Name)**”.

Kindly fill in the EOI questionnaire and Appendix A attached herein and indicate your acceptance by ticking (✓) in the respective boxes no later than **18<sup>th</sup> October 2023** via the [BSP ICV Website](http://BSP_ICV_Website). Your submission will be disqualified if the instructions are not fulfilled.

This Expression of Interest shall not be deemed to be an invitation to tender. **BSP** shall have the right and sole discretion to reject any part or all of the response made by the Contractor. **BSP** shall have the right and sole discretion to determine the bidders for this tender. This letter serves solely for the purpose of obtaining Expressions of Interest and shall neither in any way be construed as to create any legal obligation on the parties responding to this advertisement nor mentioned herein. Expenses incurred in connection to this shall be borne in its entirety by the interested parties.

Yours faithfully,

For **BRUNEI SHELL PETROLEUM COMPANY SENDIRIAN BERHAD**

**Cheong Siaw Ling**  
Supply Chain Executive, Facilities Management



شريك ميپف بروني شيل سنديرين برحد

Brunei Shell Petroleum Co Sdn Bhd

Jalan Utara, Panaga

Seria KB3534

Negara Brunei Darussalam

Website: www.bsp.com.bn

Tel: +673 3373999

Fax: +673 3372040

#### EXPRESSIONS OF INTEREST FOR PROVISION OF CLINICAL LABORATORY SERVICES

1. Please list down the details of all owners of your company:

Full Name	% of Shares	I/C Number and Colour	Position in Company (if any)	Authorised Signatories (Y/N)

2. Please complete this section by ticking YES or NO:

		Yes	No
1	Are you willing to comply with all applicable laws and regulations of Brunei Darussalam, including Skim Persaraan Kebangsaan (SPK) for Brunei locals?		
2	Have you or any of your key personnel worked for BSJV Companies in the last 2 years? (If 'YES' Kindly provide details in table 'A' provided below)		

A. Please provide Ex-BSJV details (who worked for BSJV Companies in the last 2 years) in the table below:

Full Name	Position in Tenderer's Company	Involvement in Existing Eol/Tender (i.e. Tender Preparation; Contract Execution; etc)	Year Left BSJV Company	Job Title, Indicator, Department



شريك ميپف بروني شيل سنديرين برحد

Brunei Shell Petroleum Co Sdn Bhd  
Jalan Utara, Panaga  
Seria KB3534  
Negara Brunei Darussalam  
Website: www.bsp.com.bn

Tel: +673 3373999

Fax: +673 3372040

3. Please provide the following documentations including any revision made:

		Yes	No
1.	Bank Letter of Authorized Signatories		
2.	Scanned Coloured Copy of I/C of Owners and Directors		
3.	Copy of Akuan Kerakyatan / Surat Kerakyatan		
4.	Business Name Act (Section 16)		
5.	Certificate of Registration (Section 17)		
6.	Certificate of Incorporation of Private Companies		
7.	Memorandum of Association		
8.	Article of Association		
9.	Share Certificate		
10.	Form X		
11.	Notice of Change		

4. Please confirm if your company has any effective BSJV contract(s)? If yes, kindly list down below:

No.	Contract No.	Contract Title	Expiry Date

5. Please provide contact details for this EOI:

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Email address: \_\_\_\_\_

Contact No.: \_\_\_\_\_



شريك ميپف بروني شيل سنديرين برحد

Brunei Shell Petroleum Co Sdn Bhd

Jalan Utara, Panaga

Seria KB3534

Negara Brunei Darussalam

Website: www.bsp.com.bn

Tel: +673 3373999

Fax: +673 3372040

I, hereby, declare that all the information provided herein is accurate and acknowledge that BSJV companies reserve the right to exclude my Company from any subsequent tenders, should there be any deviations to such information.

Signature : \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023

Name : \_\_\_\_\_

Position Held : \_\_\_\_\_

Contact No. : \_\_\_\_\_ (O)

: \_\_\_\_\_ (M)

Email : \_\_\_\_\_

Duly authorised to sign Eols for and on behalf of:

COMPANY NAME: .....

REGISTERED ADDRESS: .....



شريك ميپف بروني شيل سنديرين برحد

Brunei Shell Petroleum Co Sdn Bhd  
Jalan Utara, Panaga  
Seria KB3534  
Negara Brunei Darussalam  
Website: www.bsp.com.bn

Tel: +673 3373999  
Fax: +673 3372040

**Appendix A – EOI QUESTIONNAIRE FOR PROVISION OF CLINICAL LABORATORY SERVICES**

1. Please list down your Company's experience and your current and previous services rendered.

No.	Services rendered	Year
	e.g; Provide end-to-end services from collecting test samples from xx clinic, proper standard packaging for transporting of test samples to referral laboratories and delivering result reports to client.	2019 to current

2. Are you able to provide the following specialized clinical testing which include but not limited to; Hematology, Biochemistry, Immunology, Allergy, Infectious diseases, Oncology, Endocrinology, Parasitology, Microbiology, Histology, Cytology, Drugs test, Toxicology and Genomics?  
Yes/No

3. Are you willing to comply to the Health & Safety standard requirement of our COMPANY?  
Yes/No

4. Are you able to connect with other laboratories worldwide for specialized services outside the agreed scope upon request?  
Yes/No

5. Are you willing to comply in ensuring the integrity cold chain transportation to referral laboratories are maintained?  
Yes/No

6. Please list down if your Company has accreditation by any regulatory bodies.

---

---

7. Do you provide services for the provision of specialized collection consumables such as Dry & Gel swabs, thin prep kits, K2 EDTA & ACD-A tubes, Serum containers, 24 hours urine containers with preservative. Formalin and ethyl-alcohol for histology preservative collection?  
Yes/No

8. Please list down your Company's referral laboratories which you have an agreement/contract with and their accreditation status.

No.	Referral Laboratories	Accreditation status