



شريك ميپف بروني شيل سنديرين برحد

Brunei Shell Petroleum Co Sdn Bhd
Jalan Utara, Panaga
Seria KB3534
Negara Brunei Darussalam
Website: www.bsp.com.bn

Tel: +673 3373999
Fax: +673 3372040

17th January 2024

Dear Sir/Madam,

Invitation for 'Expressions of Interest' for PROVISION OF X-RAY MACHINE & ASSOCIATED SERVICES

Brunei Shell Petroleum Co. Sdn Bhd (COMPANY) is seeking Expressions of Interest (Eoi) from companies for the **PROVISION OF X-RAY MACHINE & ASSOCIATED SERVICES**.

Tender Scope:

The scope includes but not limited to:

- Provision, installation and lease of a new medical x-ray machine to be installed at Panaga Health for the purpose of taking digital x-ray images which have the potential to be uploaded directly to Panaga Health's electronic patient information system.
- Provide preventive maintenance and ad-hoc remedial maintenance of the medical x-ray machine listed above, the COMPANY's Ultrasound Equipment and Direct view Classic CR Single-Cassette Reader System. The preventive maintenance shall include but not limited to calibrating, adjusting, cleaning, inspecting and testing procedures designed to reduce product failure and/or extend useful life of the equipment as per manufacturer instructions.
- Quality assurance tests shall be implemented alongside with the preventive maintenance with the X-ray unit, such tests are to assess on tube filtration, consistency/reproducibility of radiation output, consistency of exposure factors settings, focal spot size, accuracy of collimation of Light Beam Diaphragm and x-ray beam alignment.
- Remedial maintenance is to be undertaken on and as when necessarily basis and shall include diagnosis and correction of equipment malfunctions and failures. The remedial maintenance request shall be acted upon within 24 hours of notification for local source and maximum of 72 hours for foreign source.
- Provide safety inspection on the electrical, mechanical and radiation protection aspects on all radiography equipments and their accessories. The work also covers inspection on the walls of the X-Ray rooms and conditions of the film processing rooms.
- Supply of spare parts and X-Ray film on Direct view Classic CR Single-Cassette Reader System.
- Supply of Medical Consumables
- Provision of Comprehensive Radiation Monitoring Services
- The safe removal and disposal of Panaga Health's existing medical x-ray machine.

Local Business Development (LBD)

Brunei Shell Joint Venture (BSJV) Companies' LBD requirements are in line with the LBD Directives as issued by the Department of Energy (DoE). This scope falls under the **Highly Specialised** Quadrant of the LBD Framework.

- Eoi is open to all companies;
- Target for recruitment and development of suitably qualified Bruneian staff, including graduates will be part of Tender / Contract.



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Tender/Contract Schedule

- Planned Tender Date: Q2 2024
- Contract Duration: 3 or 5 years

Registration of Vendor in SMART system

- Kindly register your company under **MEDICAL SERVICES** by **31st January 2024**.
- For non-BSJV registered vendor, please refer to <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered> for further information on how to register with BSJV.
- For details on Work Category and Product Group, please refer to: <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development/products-and-services>. For existing BSJV vendors, please ensure that your company details are updated online in Smart By GEP.
- Acceptance of your company registration shall be in compliance to our registration checklist and criteria

For any SMART registration-related queries, kindly email to: bsp-scm13-vendor-registration@bsp-shell.bn.

For any EoI related queries, kindly email: siaw-ling.cheong@bsp-shell.bn with the subject header “**EOI for Provision of X-Ray Machine & Associated Services – (Company’s Name)**”.

Kindly fill in the questionnaire attached herein and indicate your acceptance by ticking (✓) in the respective boxes no later than **31st January 2024** via the [BSP ICV Website](https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered). All submissions of the EOI/RFI must be submitted via the [BSP ICV Website](https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered). Your submission will be disqualified if the instructions are not fulfilled.

This Expression of Interest shall not be deemed to be an invitation to tender. **BSP** shall have the right and sole discretion to reject any part or all of the response made by the Contractor. **BSP** shall have the right and sole discretion to determine the bidders for this tender. This letter serves solely for the purpose of obtaining Expressions of Interest and shall neither in any way be construed as to create any legal obligation on the parties responding to this advertisement nor mentioned herein. Expenses incurred in connection to this shall be borne in its entirety by the interested parties.

Yours faithfully,

For **BRUNEI SHELL PETROLEUM COMPANY SENDIRIAN BERHAD**

Cheong Siaw Ling
Supply Chain Executive, Facilities Management



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QUESTIONNAIRE – COMPANY AND LBD INFORMATION

1. Please list down the details of all owners of your company:

Full Name	% of Shares	I/C Number and Colour	Position in Company (if any)	Authorised Signatories (Y/N)

2. Please complete this section by ticking YES or NO:

		Yes	No
1	Are you willing to comply with all applicable laws and regulations of Brunei Darussalam, including Skim Persaraan Kebangsaan (SPK) for Brunei locals?		
2	Have you or any of your key personnel worked for BSJV Companies in the last 2 years? (If 'YES' Kindly provide details in table 'A' provided below)		

A. Please provide Ex-BSJV details (who worked for BSJV Companies in the last 2 years) in the table below:

Full Name	Position in Tenderer's Company	Involvement in Existing EoI/Tender (i.e. Tender Preparation; Contract Execution; etc)	Year Left BSJV Company	Job Title, Indicator, Department

3. Please provide the following documentations including any revision made:



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		Yes	No
1	Bank Letter of Authorized Signatories		
2.	Scanned Coloured Copy of I/C of Owners and Directors		
3.	Copy of Akuan Kerakyatan / Surat Kerakyatan		
4.	Business Name Act (Section 16)		
5.	Certificate of Registration (Section 17)		
6.	Certificate of Incorporation of Private Companies		
7.	Memorandum of Association		
8.	Article of Association		
9.	Share Certificate		
10.	Form X		
11.	Notice of Change		

4. Please confirm if your company has any effective BSJV contract(s)? If yes, kindly list down below:

No.	Contract No.	Contract Title	Expiry Date

5. Please provide contact details for this EOI:

Name: _____

Position: _____

Email address: _____

Contact No.: _____



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I, hereby, declare that all the information provided herein is accurate and acknowledge that BSJV companies reserve the right to exclude my Company from any subsequent tenders, should there be any deviations to such information.

Signature : _____

Dated this day of , 2024

Name : _____

Position Held : _____

Contact No. : _____ (O)

: _____ (M)

Email : _____

Duly authorised to sign Eols for and on behalf of:

COMPANY NAME:

REGISTERED ADDRESS:



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QUESTIONNAIRE - PROVISION OF X-RAY MACHINE & ASSOCIATED SERVICES

1. Is your Company registered with SHENA and authorised for Radiation License? If yes, please provide copy of your valid registration/certificate.
2. Is your Company capable of providing maintenance and/or inspection service of the X-Ray machine? Yes/No
3. Will your Company be able to supply spare parts of the X-Ray machine? Yes/No
4. Please list your Company's experience and the services you have provided both currently and in the past.

No.	Services	Year and Duration
1.	<i>For example: Supply of X-Ray Machine (Brand: XXX) to Company XX.</i>	<i>2018 to date</i>
	Leasing of	

5. Company shall provide list of accreditation, affiliation or certification acquired.

No.	Accreditation, Affiliation or Certification	Date Acquired
1.	<i>For example: ISO 9000, ISO 14001</i>	

Note: Please indicate and provide details if your Company will be requiring and engaging technical support for any of the tender scope.