



شریکت میپف برونی شیل سنڈیرین برحد

Brunei Shell Petroleum Co Sdn Bhd

Jalan Utara, Panaga

Seria KB3534

Negara Brunei Darussalam

Website: www.bsp.com.bn

Tel: +673 3373999

Fax: +673 3372040

6<sup>th</sup> December 2024

Dear Sir/Madam,

**Invitation for 'Expressions of Interest' for the Provision of Telecommunication Services**

Brunei Shell Petroleum Co. Sdn Bhd (BSP) is seeking Expressions of Interest (Eoi) from companies for an end-to-end telecommunication services.

**General Tender Scope:**

The Contractor shall be required to provide the necessary personnel, equipment, materials, tools and suitable vehicles to fulfil the scope of work and shall be in compliance with BSP HSSE Standards. From time to time, project-based scope on call-off basis will be requested whenever required.

**Tender Scope 1 – Telecommunication Services:**

Provision of services for maintenance and installation of data communication, radio communication, and Public Address System (PAS), CCTV at hydrocarbon area, in BSP operating areas onshore from Rasau, offices at KB to Muara and offshore locations including production platforms, drilling rigs, vessels, workboats and barges.

**Tender Scope 2 – Maintenance of Telecommunication Towers:**

Restoration and maintenance (preventive and corrective maintenance) of BSP Telecom Towers (onshore and offshore), inclusive of related services and products such as lighting system, antenna, lightning arrestor, lightning protection systems, anti-fall systems, grounding system, painting, erect/dismantling tower structure, radio cabling, etc.

**Tender Scope 3 – Telemetry Services:**

1. Supply of remote telemetry units' parts and data radio for Remote Telemetry Unit (RTU) for onshore and offshore.
2. Provision of manpower with ladder programming skills.

**Local Business Development (LBD)**

Brunei Shell Joint Venture (BSJV) Companies' LBD requirements are in line with the LBD Directives as issued by the Department of Energy. This scope falls under the **Development** Quadrant of the LBD Framework.

- Eoi is open for **Local** companies only;
- The owners of the company must actively participate in its management and day to day running of the business;
- Target for recruitment and development of suitably qualified Bruneian staff, including graduates will be part of Tender / Contract.



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### **Technical Requirement**

#### **A) Experience**

- i. Significant years of proven experience in the above-mentioned telecommunication services work.
- ii. Experience must include work in both industrial/commercial settings.
- iii. Preferably company with experience in the oil and gas industry.

#### **B) Company Structure**

- i. Preferably with an existing workforce for the above-mentioned telecommunication services work.

#### **C) Equipment, Vehicles and Tools**

- i. Preferably company with existing tools, equipment, vehicles to execute the above-mentioned scope.

### **Tender/Contract Schedule**

- Planned Tender Date : Q1 2025
- Contract Duration : 5 years with 1 year extension option



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#### **Registration of Vendor in SMART System**

- Kindly register your company under (1) **IT, TELECOMMUNICATION MAINTENANCE**, (2) **IT TELECOMMUNICATION INFRASTRUCTURE**, by **Monday, 6<sup>th</sup> January 2025**.
- For non-BSJV registered vendor, please refer to <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered> for further information on how to register with BSJV.
- For details on Work Category and Product Group, please refer to: <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development/products-and-services>. For existing BSJV vendors, please ensure that your company details are updated online in SMART By GEP.
- Acceptance of your company registration shall be in compliance to our registration checklist and criteria.

For any SMART registration-related queries, kindly email to: [bsp-scm13-vendor-registration@bsp-shell.bn](mailto:bsp-scm13-vendor-registration@bsp-shell.bn).



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#### **Instructions of EOI**

For any EOI related queries, kindly email to [nurul-jannah.wahab@bsp-shell.bn](mailto:nurul-jannah.wahab@bsp-shell.bn) with the subject header „EOI for the Provision of Telecommunication Services – (Company Name)“.

Kindly fill in the questionnaire attached herein and indicate your acceptance by submitting the questionnaire no later than **Monday, 23rd December 2024 at 0900 hours (Brunei time)** via the [BSP ICV Website](#).

Please be reminded that any response received later than the specified date and time may not be accepted.

This Expression of Interest shall not be deemed to be an invitation to tender. BSP shall have the right and sole discretion to reject any part or all of the response made by the Contractor. BSP shall have the right and sole discretion to determine the bidders for this tender. This letter serves solely for the purpose of obtaining Expressions of Interest and shall neither in any way be construed as to create any legal obligation on the parties responding to this advertisement nor mentioned herein. Expenses incurred in connection to this shall be borne in its entirety by the interested parties.

We are looking forward to reviewing your response and interest in supporting BSP's work. In the meantime, BSP reserves all rights, including but not limited to changes to scope, timing, and selection process.

Yours faithfully,

For **BRUNEI SHELL PETROLEUM COMPANY SENDIRIAN BERHAD**

**Nurul Jannah Wahab**  
Corporate Supply Chain Executive



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**APPENDIX 1: EXPRESSIONS OF INTEREST FOR PROVISION OF TELECOMMUNICATION SERVICES**

1. Please indicate the scope(s) you are capable of performing by providing 'Yes' or 'No' response for each option:

Services	Able to Perform? (Yes/No)	Evidence Submitted? (Yes/No/N/A)
Telecommunication Services		
Maintenance of Telecommunication Towers		
Telemetry Services		



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## APPENDIX 2: COMPANY AND LBD INFORMATION

1. Please list down the details of all owners of your company:

Full Name	I/C Number and/or Sijil Kerakyatan (SK) /Akuan Kerakyatan (AK)	I/C Colour	Rakyat Jati/Local/ Non-Local <sup>1</sup>

2. Please complete this section by ticking YES or NO:

		Yes	No
1	Are you willing to comply with all applicable laws and regulations of Brunei Darussalam, including the Government of Brunei Darussalam's National Retirement Scheme (SPK) requirements effective on 15 <sup>th</sup> July 2023?		
2	Please confirm that the owners of your company are actively managing the day-to-day operations of your company. (Kindly provide owner's details in table 'A' provided below)		
3	Have you or any of your key personnel worked for BSJV Companies in the last 2 years? (If 'YES' Kindly provide details in table 'B' provided below)		

a) Kindly provide owner details in the table below:

Full Name	% of Shares	Actively Managing Company's Operation (Y/N)	Position	Availability of Corporate Bank Account (Y/N)	Authorised Signatories (Y/N)

<sup>1</sup> Rakyat Jati – Brunei Citizens belonging to one of the indigenous group of the Malay race, namely, Belait, Bisayah, Brunei, Dusun, Kedayan, Murut or Tutong

Local – Brunei Citizens means subjects of His Majesty the Sultan and Yang Di-Pertuan holding a Brunei Yellow IC

Non-Local – Not 'Bumiputra' and 'Local'

Authorised Signatories – any individual with financial authority to the Company's corporate bank account.



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b) Please provide details of other authorised signatories of your company in the table below:

Full Name	I/C Number	Rakyat Jati/Local/Non-Local	Position in the Company

c) Please provide details of directors as per Form X of your company in the table below:

Full Name	I/C Number	Rakyat Jati/Local/Non-Local	Position in the Company

d) Please provide Ex-BSJV details (who worked for BSJV Companies in the last 2 years) in the table below:

Full Name	Position in Tenderer's Company	Involvement in Existing EO/Tender (i.e. Tender Preparation; Contract Execution; etc)	Year Left BSJV Company	Job Title, Indicator, Department



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3. Please provide the following documentation (where applicable) including any revision made:

		Yes	No
1	Coloured copy of all owner's Brunei Darussalam Identity Card (I/C)		
2	Copy of Akuan Kerakyatan / Surat Kerakyatan		
3	Authorised Signatories Letter from the Bank		
4	Business Name Act (Section 16)		
5	Certificate of Registration (Section 17)		
6	Certificate of Incorporation of Private Companies		
7	Memorandum of Association		
8	Article of Association		
9	Share Certificate		
10	Form X		
11	Notice of Change		

I, hereby, declare that all the information provided herein is accurate and acknowledge that BSJV companies reserve the right to exclude my Company from any subsequent tenders, should there be any deviations to such information.

Signature : \_\_\_\_\_ Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024

Name : \_\_\_\_\_

Position Held : \_\_\_\_\_

Contact No. : \_\_\_\_\_ (O)

: \_\_\_\_\_ (M)

Email : \_\_\_\_\_

Duly authorised to sign Eols for and on behalf of:

.....

..... (Registered Address)



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### **APPENDIX 3: CONTACT DETAILS**

<b>CONTACT DATA 1 (MAIN CONTACT)</b>	
Prefix: (Mr/Ms/Mrs/Dr/Miss):	
First Name:	
Last Name (Surname):	
Position in the Company:	
E-mail Address:	
Phone Number:	

<b>CONTACT DATA 2 (ADDITIONAL CONTACT)</b>	
Prefix: (Mr/Ms/Mrs/Dr/Miss):	
First Name:	
Last Name (Surname):	
Position in the Company:	
E-mail Address:	
Phone Number:	



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#### **APPENDIX 4: EOI QUESTIONNAIRES FOR PROVISION OF TELECOMMUNICATION SERVICES**

- 1) Provide your company profile, e.g. company size, product and/or services and current resources.
- 2) Provide evidence of any similar work in the provision of call-off telecommunication services, contractual and non-contractual.
- 3) Please list down your awarded contracts (telecommunication services related) for the last 5 - 10 years (effective and expired) with details, i.e. contract title and scope summary, client's name, contact of reference (client), estimated contract value, resources used (equipment, manpower, vehicle, financial & etc.), award date and contract duration. Please provide the details as per table below:

Contract Title & Scope Summary	Client's Name & Contact of Client	Award Date/Latest Expiry Date & Contract Duration	Estimated Contract Value in BND	Resources Used

- 4) Please provide company structure with a clear indication of personnel (local/non-local), the number of personnel and any other trainings attended.

No	Role	Training	Date attended/ expiry date
1	e.g. HSEO	NEBOSH	XXXX
2	e.g. Work site supervisor	IMIST	XXXX
3	e.g. Site Technician		XXXX

- 5) Company shall provide the following company details.

No	Description	Company Response
1	Details of existing Company Facilities	Office address:
		Staff accommodation address:



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- 6) If there are any, the Company shall provide a list of accreditations, affiliations, or certifications acquired.

No	Accreditation, Affiliation or Accreditation	Date Acquired
1	<i>For example: ISO 9001, ISO 14001, OSHAS 18001</i>	
2		
3		
4		

- 7) If there are any, list all safety performance records for the last 3-year. This may include any existing KPIs:

No	Description
1	<i>e.g. 1,000,000 manhours without LTI in August 2024.</i>
2	<i>e.g. 3 Life Saving Rules incidents from 2023 to 2024 – PPE non-compliance etc.</i>
3	
4	

- 8) If there are any, Company shall provide a list of HSSE-related documents such as policies, standards, procedures, etc.

No	HSSE related documentations	Date last assessed
1	<i>e.g. Method of Statement (MOS), Hazard Identification Plans (HIP), etc.</i>	
2		
3		
4		



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#### **APPENDIX 5 – LIST OF EQUIPMENT, VEHICLES AND TOOLS**

Kindly provide a list of any equipment, tools, and vehicles that are pertinent to the scope outlined in this document. It is crucial for the company to specify whether these resources are rented or owned.

Item	Telecommunication Services	Maintenance of Telecommunication Towers	Telemetry Unit
Equipment model, year made, brand and name  (rented/ owned)	E.g. 1. SK-XX Excavator (owned)  2. 4567-XXX (rented)		
Vehicles model, year made, brand and name  (rented/ owned)	E.g. XXXX-2021-Hino Truck (owned)		
Tools name and specs.  (rented/ owned)	E.g. 123-XXX Grass Cutting machine (owned)		



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#### **APPENDIX E – HR PROCEDURE**

Demonstrate the Company's effectiveness of their personnel resource planning management and deployment for preventive and corrective maintenance. For e.g. all the personnel are mobilised and optimised every month. This can be in the form of spreadsheet or snapshot of Microsoft Project or equivalent tool. Company to submit their existing workflow process for example, incident and request management.