



30 November 2023

Dear Sir/Madam,

Invitation for 'Expressions of Interest and Pre-Qualification' for Engineering, Procurement, Construction and management (EPCm) for Brownfield projects.

Brunei Shell Petroleum Co. Sdn Bhd (BSP) is seeking Expressions of Interest (Eoi) and Tender prequalification from Companies for the Engineering, Procurement, Construction and management (EPCm) for Brownfield projects from 2025-2030.

Tender Scope:

The EPCm scope includes performing engineering design (Conceptual & Detailed Design), materials and services procurement, materials/equipment warehousing, workpacks preparation, jobcarding, managing fabrication, construction/installation, completion & commissioning. EPCm will manage BSP Contractors (e.g. Fabrication, construction, Marine vessels) and their integration into overall project delivery.

Further description of the procedure and the scope of work has been provided as follows:

- Attachment 1 – Instructions.
- Attachment 2 – Scope.

BSP requires interested parties to **submit** the following information in the Attachment :

- Attachment 3 – Questionnaire.

Attachment 1 and 2 is for your reference and will not form part of your submission for this Eoi and Prequalification. For your participation in this EOI to be considered valid, you must complete Attachment 3. Your responses to the questions and forms attached to this letter will be evaluated by BSP. The output of the evaluation will be used to pre-qualify CONTRACTORS for the abovementioned future Tender.

Local Business Development (LBD).



شريك ميپف بروني شيل سنديرين برحد

Brunei Shell Petroleum Co Sdn Bhd

Jalan Utara, Panaga

Seria KB3534

Negara Brunei Darussalam

Website: www.bsp.com.bn

Tel: +673 3373999

Fax: +673 3372040

Brunei Shell Joint Venture (BSJV) Companies' LBD requirements are in line with the LBD Directives as issued by the Department Energy. This scope falls under the 'Core' Quadrant of the LBD Framework.

- EoI is open for all Companies;
- The owners of the company must actively participate in its management and day to day running of the business;
- Recruitment and development of suitably qualified Bruneian staff to meet LBD directives.

Tender/Contract Schedule

- Planned tender date: Q2 2024
- Contract Duration: 5 Years (with extension option of 1+1 year)

There may be potential information to be shared with CONTRACTORS from clarifications received during the EOI period prior to the closing date. Hence, please fill in the form in Appendix 1 and email to Mariani.abbas@bsp-shell.bn to confirm your interests and to receive any additional information.

Registration of Vendor in SMART system

- Kindly register your company under **Work Category EPC and Engineering and Project Management**.
- For non-BSJV registered vendor, please refer to <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered> for further information on how to register with BSJV.
- For details on Work Category and Product Group, please refer to: <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development/products-and-services>. For existing BSJV vendors, please ensure that your company details are updated online in Smart By GEP.
- Acceptance of your company registration shall be in compliance to our registration checklist and criteria

For any SMART registration-related queries, kindly email to: bsp-scm13-vendor-registration@bsp-shell.bn.

Business Integrity Hotline:

LAPOR: +673 337 7600

Shell Global Helpline: 800-1111 then 800-961-4117

Anti Corruption Bureau: +673 238 2395 or +673 872 1002



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For any Eol related queries, kindly email: Mariani.abbas@bsp-shell.bn.

Kindly fill in the questionnaire attached herein and indicate your acceptance by ticking (✓) in the respective boxes no later than 31st January 2024 via the [BSP ICV Website](#).

This Expression of Interest shall not be deemed to be an invitation to tender. BSP shall have the right and sole discretion to reject any part or all of the response made by the Contractor. BSP shall have the right and sole discretion to determine the bidders for this tender. This letter serves solely for the purpose of obtaining Expressions of Interest and shall neither in any way be construed as to create any legal obligation on the parties responding to this advertisement nor mentioned herein. Expenses incurred in connection to this shall be borne in its entirety by the interested parties.

Yours faithfully,

For and on behalf of **BRUNEI SHELL PETROLEUM COMPANY SENDIRIAN BERHAD**

Mariani Abbas
Supply Chain Executive SCM/34



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Appendix 1

EXPRESSION OF INTEREST FORM 1

Email to : Mariani.Abbas@bsp-shell.bn

Your reference: Expression of Interest EPCm

Date:

Reference is made to your letter with regards to referenced project. Please contact the email below for us to receive any EOI information, update and clarifications prior to closing date of EOI.

Company Name	
Contact Person Name	
Position held	
Signature	
Date	
Address	
Phone number	
Email address for telecon/contact	

Business Integrity Hotline:

LAPOR: +673 337 7600

Shell Global Helpline: 800-1111 then 800-961-4117

Anti Corruption Bureau: +673 238 2395 or +673 872 1002

**ATTACHMENT 1
OBJECTIVES, REQUIREMENTS & INSTRUCTIONS**

A. Objectives

1. PURPOSE OF INSTRUCTIONS

- a) These instructions are part of and are to be read in conjunction with all other elements of the Company Provided Documents.
- b) For the purpose of the Company Provided Documents any reference to "COMPANY" means Brunei Shell Petroleum Company Sendirian Berhad, unless specifically indicated otherwise. Any reference to "CONTRACTOR(s)" means the Contractor(s) participating as a respondent to this EOI.
- c) The purpose of this document is to inform CONTRACTORS of the proper procedures, which must be complied with to satisfy the requirements of the COMPANY for the Submission. Deviations from these practices may result in the proposal being rejected.
- d) Queries regarding interpretation should be directed to the COMPANY via email to Mariani.abbas@bsp-shell.bn prior to 22nd January 2024. CONTRACTOR to note that COMPANY's declare "Quiet period" from 24 December 2023 to 8 January 2024 whereby no responses will be made to CONTRACTORS' clarifications.

2. PURPOSE OF THIS EXPRESSION OF INTEREST AND PREQUALIFICATION

- a) Brunei Shell Petroleum Company Sdn Bhd (BSP or "COMPANY") is issuing this Expression of Interest (EOI) and Prequalification as part of the selection process organised by COMPANY to select CONTRACTORS for potential Invitation to Tender (ITT) for the Engineering, Procurement, Construction management (EPCm) for Brownfield projects planned to be executed from 2025-2030.
- b) The detailed scope is provided in Attachment 2.
- c) This Expression of Interest and Prequalification is the first stage of this identification and selection process.
- d) The deliverables for this EOI and Prequalification are in Attachment 3.
- e) The objectives of this EOI and Prequalification are as follows:
 1. To request proposals for the EPCm Contract.
 2. To select and prequalify CONTRACTORS for potential ITT in Q2 2024.
- f) These 2 objectives are further described below.

1 REQUEST FOR PROPOSAL FOR THE EPCM FOR BROWNFIELD PROJECTS CONTRACT

The information provided by COMPANY in this EOI (“Company Provided Documents”) describes the high-level scope of the EPCm for Brownfield Projects. It is COMPANY’s intention to obtain proposals from CONTRACTORS for the execution of the scope. It is also the intent of COMPANY for CONTRACTORS to propose to COMPANY the best methods of executing the scope, thereby focusing on:

1. Health, Safety, Security and Environment.
2. Realizing minimal overall project delivery lead time, interfaces, and cost effectiveness.
3. Support Local employment and the involvement of local businesses as per LBD requirement.

2 SELECTION AND PREQUALIFY SUPPLIERS FOR POTENTIAL ITT IN Q2 2024

This EOI should be regarded as part of the selection process organized by COMPANY to select business partners for the execution of the EPCm for Brownfield Projects. The Submissions will be evaluated by COMPANY on the credibility, capability, capacity, efficiency to execute the Scope. Failure to issue a credible proposal may result in exclusion from next steps in the selection process.

As part of this, COMPANY will assess CONTRACTOR’s experience, financial capability and HSSE competence. Proposals submission should also show local business involvement/ participation and/ or demonstrable plans for local business development.

3. CONFIDENTIALITY OF PROPOSALS

COMPANY will undertake to keep the documentation submitted by CONTRACTORS as confidential. Submitted documentation will be reviewed by personnel and/or representatives of COMPANY.

B. Requirements

1. SCOPE

COMPANY's intention is to eventually award the EPCm for Brownfield Project contract to Contractor who will be considered business partners to COMPANY. COMPANY encourages CONTRACTORS to submit proposals which demonstrate capability (alone or in a partnership with others) to successfully execute the end-to-end process of the project scope.

In line with this objective, COMPANY has defined the minimum scope for CONTRACTORS to successfully issue a Submission to be as follows:

General Package selection

- CONTRACTOR to submit proposal for PMT and CMT, project services, engineering design, materials & services procurement, logistic (warehouse), deliverables for COMPANY asset maintenance and operations and quality management.
- The following scopes are under COMPANY direct contract but to be managed by EPCm Contractor. Managing contractors include day to day operation, interfaces, integrating the activities plan into overall project delivery plan, and any tendering activities on behalf of COMPANY.
 - o Fabrication for offshore and onshore scopes.
 - o Preservation
 - o Construction (equipment and craft labours).
 - o Marine vessels: 1 x workboat, 1 x crew transfer vessel and 1 x supply vessel (excluding tender activities).
- Commissioning and Start up (CSU) and independent Quality Assurance remained COMPANY's scopes of work.

CONTRACTOR's alternative proposal

- CONTRACTORS are welcome to provide alternative proposals which provides COMPANY with a more efficient effective execution of projects.

2. SUBMISSION OUTLINE

The following shall form the Submission outlines. It is mandatory to submit each of these documents:

Att.	Topic	Mandatory submittal by Supplier
	Cover letter	Form 1 to be submitted by CONTRACTOR asap via email.
1.	Instructions	n/a – info provided by COMPANY
2.	Scope	n/a – info provided by COMPANY
3.	Questionnaires	Mandatory by EOI deadline.

3. PROPOSAL FORMAT

The pre-described formats as outlined in the Company Provided Documents shall be strictly adhered to.

COMPANY would like to emphasize that it is essential that your Submission is tailored to COMPANY's scope, location, regulations and other factors specific to BSP's. Failure to adequately address the specifics of this project will result in a negative evaluation of the Submission.

4. CLOSING DATE

The Closing Date and Time for receipt of Submissions via the EOI portal is 31 January 2024.

C. Submission

1. REQUEST FOR FURTHER INFORMATION / CLARIFICATIONS

- a) Queries regarding interpretation should be directed to the COMPANY via email to Mariani.abbas@bsp-shell.bn in English prior to 22 January 2024. CONTRACTOR to note COMPANY's declare "Quiet period" from 24 December 2023 to 8 January 2024 whereby no responses will be made to CONTRACTORS' clarifications.
- b) Except as provided above CONTRACTORS are not permitted to contact or communicate with any member of the COMPANY's staff on any matter relating to this EOI.

2. LOCAL BUSINESS DEVELOPMENT (LBD) DIRECTIVES

- a) This EOI is open for **all Companies (Local, International, Joint Ventures)**. Please refer to: <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development>
- b) Joint venture (JV) is an option. CONTRACTOR's intention regarding the submission of joint venture or potential JV must be clearly indicated in Attachment 3 Form D2.

CONTRACTOR's attention is drawn to the Directives on Local Business Development as issued by the Department of Energy, Brunei Darussalam. The directives are published here: <https://www.energy.gov.bn/SitePages/index.aspx>

Emphasis is also to be made on the target parameters in the LBD contract as stipulated in the LBD Framework in LBD Directives 2. Such parameters are % local employment, % local content and % management, active demonstration of owner in managing the company and maximum utilisation of local subcontractors.

3. PREPARATION OF SUBMISSIONS

- a) CONTRACTORS are required to complete all elements of the Company Provided Documents, which along with any annotations on accompanying material must be in the English Language.
- b) No Submission will be considered in which the particulars required are not completed in full. No Submission will be considered which do not adhere to the requirements set forth herein.
- c) Where CONTRACTORS have indicated their participation in this EOI, CONTRACTOR must submit its proposal in pdf format.
- d) Submissions pertaining to Attachment 3 ("Questionnaires") shall be concise and focused on addressing the question.
- e) Any information not specifically requested in the Company Provided Documents will not be considered part of the Submittal. **BSP is explicitly soliciting solutions tailored to its particular**

ATTACHMENT 1 – INSTRUCTIONS

scope and circumstances. Generic information (including brochures, marketing materials and factsheets) may not be considered for evaluation.

- f) COMPANY will reject submittals not in line with above guidance.
- g) CONTRACTORS are to bear responsibility for and pay all costs and expenses and other charges incurred in preparing their Submission.

4. CONSIDERATION

- a) COMPANY hereby reserves the right to request any further information it may deem necessary to evaluate the Submission.
- b) Due to the anticipated volume of responses, COMPANY will not be in a position to provide a de-brief session to each CONTRACTOR.

5. APPENDIX 2 - TERMINOLOGY

The following terminology is used through the Company Provided Documents.

BSP/ COMPANY	Brunei Shell Petroleum Company Sendirian Berhad
BSJV	Brunei Shell Joint Ventures (BSP, BLNG, BSM)
EOI or EoI	Expression of Interest
EPCm	Engineering Procurement Construction management
HSSE	Health Safety Security Environment
JV	Joint Ventures
LBD	Local Business Development
CONTRACTOR	Party issuing a Submission to this EOI
Submission	CONTRACTOR's response to this EOI

ATTACHMENT 2
SCOPE

A. Introduction

1. BACKGROUND

Brunei Shell Petroleum (herewith thereafter referred to as “BSP” or “COMPANY”) has plans to initiate a EPCm – Engineering Procurement Construction Management contract for managing end to end execution of COMPANY’s onshore and offshore Brownfield projects.

The scopes include performing engineering design (Conceptual & Detailed Design), materials and services procurement, materials/equipment warehousing, fabrication, workpacks preparation, jobcarding, construction/installation, completion, pre-commissioning & commissioning and associated deliverables required for operating and maintaining the scope delivered to the COMPANY. EPCm contractor will manage BSP Contractors (e.g. Marine vessels) and their integration into overall project delivery.

Target contract award is **Q1-2025** or earlier with contract operationalised expected within **6 months after award**.

2. SUMMARY OF SCOPE

The scope of work comprises of delivering BSP’s onshore and offshore topsides brownfield projects which comprise mostly of Well Reservoir and Facility Management (WRFM) projects, Infill wells tie -in, Decommissioning and Restoration (D&R) topside scopes, Pipeline Replacement Projects (PRP) topsides modifications scopes and minor projects. Major project for either Offshore or Onshore projects will be on a case by case basis.

The anticipated total onshore and offshore construction manhours are averaging at 200k manhours per year.

3. CONTRACT TIMELINE

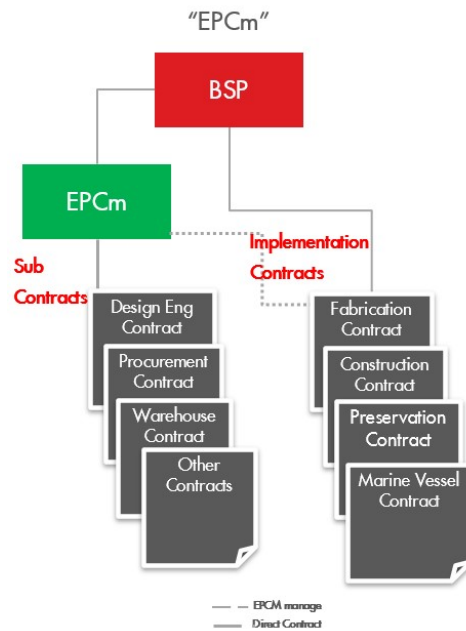
The proposed total duration for work execution under the contract is **5 years (2025-2030)** with **option to extend by 1 plus 1 year**. Interested parties are encouraged to optimize the work within this period to achieve the stated objectives (including HSSE, minimal overall project delivery lead time, interfaces and cost effectiveness, local business development).

B. Scope

1 EPC MANAGEMENT (EPCM) SCOPE

CONTRACTOR shall be experienced with EPCm in managing end to end from Engineering to Construction, having proven experience in oil and gas or petrochemical industry. Scopes include but are not limited to the activities mentioned below:

- Provision of Project Management Team (PMT) and Contract management Team (CMT) resources to interface with COMPANY and manage COMPANY’s direct Contractors (IMPLEMENTATION CONTRACTORS) and SUBCONTRACTORS in delivering HSE/welfare/Contractual compliance, design engineering (incl. review of provided data), costs and schedule estimation, work packing/ job carding, materials & services procurement, warehousing, fabrications, logistics, marine vessels operation, construction/ installation, Commissioning and Start Up (CSU), and Quality Assurance and Quality Control (QA/QC).



- Conduct tendering, evaluation and contract award of IMPLEMENTATION CONTRACTORS on behalf of COMPANY.
- Manage with Key Performance Indicators (KPIs) and act as overall responsible party for effective and efficient end to end project scopes delivery.
- Project Services: Provide projects Type 3 cost estimate and Level 4 schedule to support COMPANY investment decisions.

2 ENGINEERING DESIGN

Engineering design shall be part of EPCm scopes which include but are not limited to the activities mentioned below:

- Provision of engineering design services (incl. review of provided data or Basis For Design) for conducting Conceptual Design and Detailed Design.
- Conduct site surveys, inspections, Laser Dimensional Survey (LDS) as required.
- Preparation of engineering design and drawings packages e.g Approved For Construction (AFC) packages.
- Preparation of Materials Requisitions (MR) and carry out Technical Bid Evaluation (TBE) for material and service procurements.
- Conduct Safety Reviews (e.g. HAZID, HAZOP, SAFOP, IPF, Constructability Review etc)
- Preparation of Method of Statement (MoS) to support constructions.
- Preparation and obtain approval of Lifting Plans.
- Engineering drawings, existing equipment datasheet and MJRs/ MCRs as-built.
- Construction and Completions planning and execution aligned to sequential commissioning and startup
- Work packs and jobcards preparation for fabrication and construction.
- Provision of senior discipline engineers that are qualified as Shell Technical Authority II competency level.

3 MATERIALS AND SERVICES PROCUREMENT

Materials and services procurement shall be EPCm's scope which include but are not limited to the activities mentioned below:

- Provision of CONTRACTOR's own materials procurement process and IT system aligning to COMPANY's requirement.
- Provision of resources to ensure effective and efficient materials and services procurement.
- Conduct Request for Quotation (RFQ), TBE, and Commercial Bid Evaluation (CBE) prior to Purchase Order (PO) and Contract placement.
- Materials and service tracking and expediting.

4 LOGISTICS

Logistics shall be EPCm's scope which include but are not limited to the activities mentioned below:

- Provision of CONTRACTOR's own warehouse, equipment and warehouse management system, to ensure that all materials procured and fabricated are inventorised, accounted for, stored and tracked.
- Provision of resources to ensure effective and efficient materials and equipment management.
- Materials transfer and load out to offshore and onshore work sites.
- Post execution materials return management.
- Materials and equipment preservations.

5 PRESERVATIONS

Preservation shall be provided by COMPANY under COMPANY's direct contract (IMPLEMENTATION CONTRACTOR) and EPCm is expected to manage the day to day operation.

6. MARINE VESSELS

Marine vessels for offshore construction shall be provided by COMPANY under COMPANY's direct contract (IMPLEMENTATION CONTRACTORS) and EPCm is expected to manage the day to day operation/ movement of the marine vessels for offshore construction activities. The marine vessels fleet configuration comprised of 1 x workboat, 1 x fast crew boat, and 1x supply vessel.

7. FABRICATION

Fabrication yard and fabrication crafts shall be competitively tendered and managed by CONTRACTOR on behalf of COMPANY but). EPCm's scope shall include but not limited to the activities mentioned below:

- Manage the Fabrication yard and contract performance on behalf of COMPANY.
- Ensuring fabrication workpack, jobcards and materials transfer are timely made available following integrated fabrication plan.
- Ensuring fabrication schedule is aligned with overall projects delivery targets.
- Fabricated materials transfer to EPCm warehouse or load out to work sites.

8. CONSTRUCTION

Construction craft labours shall be competitively tendered and managed by CONTRACTOR on behalf of COMPANY EPCm's scope of work shall include but not limited to the activities mentioned below:

- Conduct tendering, evaluation and contract award of offshore and onshore construction contracts on behalf of COMPANY.
- Manage COMPANY's IMPLEMENTATION CONTRACTORS to deliver offshore and onshore construction activities including interfacing with operation.
- Provision of construction management team (e.g., Construction Superintendent, planner, logistic, material coordinators, HSE officers, and field engineers)
- Manage and comply to all requirements set by Government bodies and COMPANY for safe and efficient work execution e.g. Combine Operation Safety Case (COSC), SIMOPS, Work Management Plan (WMP), Permit Vision (PV- PTW) etc.
- Ensuring all construction materials and equipment are timely loaded out to offshore and onshore worksites following integrated construction plan.
- Provision of resources to support Constructability Reviews and execution L4/5 schedule development.
- Site HSSE management and compliance enforcement.

9. COMMISSIONING AND START UP (CSU)

CSU management from Mechanical Completion shall be COMPANY scope of work and EPCm's scope shall be limited to the activities mentioned below:

- Integrating CSU plan into EPCm's execution L4/5 schedule to ensure end to end execution.
- Provision of craft technicians, tools and equipment required for the pre-commissioning and commissioning of the scope.
- Provision of vendors required for the pre-commissioning and commissioning of the scope.
- Provision of spare parts and consumables the pre-commissioning and commissioning of the scope.
- Provision of documentation, data and deliverables required for COMPANY management of the scope post start-up.
- Provision of Equipment warranties and post-start up performance warranties as may be required for the equipment procured under the scope.

10. QA/QC

Day to day Quality Control (QC) shall be EPCm's scope which include but are not limited to the activities mentioned below:

- Establish and set out CONTRACTOR's Quality Control policy and delivery plan (QCDP) in alignment to COMPANY's QC requirement.
- Provision of resources to ensure effective and efficient Quality management and policy roll out.

**EXPRESSIONS OF INTEREST FOR:
– Engineering, Procurement, Construction management (EPCm)
Attachment 3 – Questionnaire**

A. COMPANY INFORMATION QUESTIONNAIRE

For this part A Company Information Questions, please submit either FORM D1 or D2 or D3.

1. FORM D1 only – if the Participant is from a Local Company, or
2. FORM D2 only – if the Participant is an established Joint Venture or
3. FORM D3 only – if the Participant is an International Company.

FORM D1: LOCAL COMPANY INFORMATION FORM (To be filled in by Local Company only submission)

1. Name of Local Bruneian Company:

2. Local Bruneian Company Registration number and date:

Note: Definition of Local Company and Joint Venture can be found under Terminology at <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development>.

3. Organisation particulars:

(a) Current Local Company employment details:

	As of November 2023		
	Local	Non-Local	% Local
Management			
Supervisory			
Skilled			
Un-skilled			
Admins & Accounts			
Total (number)			

(b) ORGANISATION CHART

To submit the existing Company organisation chart.

(c) OWNERSHIP INFORMATION

Local Bruneian Company ownership details to be provided in the table below. Please provide copies of IC of owners.

No.	Company Name	Details of ownership (State Full Name, IC No. & Colour, Nationalities, Position)	Ownership %	Actively Managing Company's Operation (Yes/No)	Names of Authorised Signatories, IC No. & Colour	Names of Director, IC No. & Colour	Please state Ex-BSJV staff (if any) (Yes/No) (State name, IC No., year of resignation, last position in BSJV)

**EXPRESSIONS OF INTEREST FOR:
 – Engineering, Procurement, Construction management (EPCm)
 Attachment 3 – Questionnaire**

<i>E.g.</i>	<i>XYZ Sdn Bhd</i>	<i>Director Name: Ali bin Abu IC No. 00-000000 (Yellow) Bruneian Position: Managing Director</i>	<i>100%</i>	<i>Yes</i>	<i>Name: Dayang Siti Aminah binti Haji Abdullah (IC No. 01- 123456 (Yellow)</i>	<i>Name: Dayang Siti Aminah binti Haji Abdullah (IC No. 01- 123456 (Yellow)</i>	<i>Name: Ali bin Abu IC No. 00- 000000 (Yellow) Last Position: HSSE Manager in 2010</i>
1.							
2.							

(d) Authorised signatories

Provide attachment of the letter from the Bank on the account information including the names of the Authorised Signatories for the Bank account of the Local Bruneian Company.

(e) Is the Local Company holding an existing contract with Brunei Shell Joint Venture (BSJV)? Yes or No. If yes, please provide information on which Contracts?

4. For Local companies with intention to subcontract or have Technical support from International Companies, please provide the following information and provide Letters of confirmation of support including information on scope being supported. (Note: To ensure experience of subcontractor or technical support is provided in Experience questionnaire).

	Name of International company (subcon or Technical support)	Scope being supported
1		

5. Please provide copies of Form X.

**EXPRESSIONS OF INTEREST FOR:
– Engineering, Procurement, Construction management (EPCm)
Attachment 3 – Questionnaire**

D2: JOINT VENTURE INFORMATION FORM (To be filled in for an established Joint Venture only submission)

1. Name of Joint Venture (JV) Company:

2. JV Registration number and date:

Note: Provide copy of Certificate of Incorporation.

3. Name of Local Bruneian Company/ Companies in the JV:

1. _____

2. _____

Note: Definition of Local Company and Joint Venture can be found at the website:
<https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development>.

4. Name of International Company/ Companies in the JV:

1. _____

2. _____

5. The identity and place of incorporation of the International Company's (JV) parent company (if applicable):

6. Please provide the following information on JV participation/ equity split between:

c) Local Bruneian Company: _____%. If more than one, please provide each Company's percentage split.

d) International Company: _____%. If more than one, please provide each Company's percentage split.

7. Name of Directors in the JV.

Name of Directors	Local or Foreign

8. Please attach a copy of the signed Agreement.

9. Provide attachment of the letter from the Bank on the JV account information including the names of the Authorised Signatories for the Bank account of JV.

10. Organisation particulars:

(a) Current Local Company employment details: The information shall match in the organisation chart (b) (ii) below.

EXPRESSIONS OF INTEREST FOR:
– Engineering, Procurement, Construction management (EPCm)
Attachment 3 – Questionnaire

	As of November 2023		
	<i>Local</i>	<i>Non-Local</i>	<i>% Local</i>
Management			
Supervisory			
Skilled			
Un-skilled			
Admins & Accounts			
Total (number)			

(b) ORGANISATION CHART

- (i) Supplier to provide the Joint Venture Organisation chart incorporating and highlighting the positions of the Local Bruneian Partners in the chart.
- (ii) Supplier to provide the Bruneian Local Company (Local JV Partner) current Organisation Chart.

(c) OWNERSHIP INFORMATION

Table below is to be filled both by the Local Bruneian Company in the JV and the JV itself.

No.	Company Name	Details of ownership (State Full Name, IC No. & Colour, Nationalities, Position)	Ownership %	Actively Managing Company's Operation (Yes/No)	Names of Authorised Signatories, IC No. & Colour	Names of Director , IC No. & Colour	Please state Ex-BSJV staff (if any) (Yes/No) (State name, IC No., year of resignation, last position in BSJV)
<i>E.g.</i>	<i>XYZ Sdn Bhd</i>	<i>Director Name: Ali bin Abu IC No. 00-000000 (Yellow) Bruneian Position: Managing Director</i>	<i>100%</i>	<i>Yes</i>	<i>Name: Dayang Siti Aminah binti Haji Abdullah (IC No. 01- 123456 (Yellow)</i>	<i>Name: Dayang Siti Aminah binti Haji Abdullah (IC No. 01- 123456 (Yellow)</i>	<i>Name: Ali bin Abu IC No. 00- 000000 (Yellow) Last Position: HSSE Manager in 2010</i>
3.							
4.							

**EXPRESSIONS OF INTEREST FOR:
 – Engineering, Procurement, Construction management (EPCm)
 Attachment 3 – Questionnaire**

D3: INTERNATIONAL COMPANY INFORMATION FORM (To be filled in for International Companies submission only)

1. Name of International Company:

2. Name and title of International Company's officer authorised to enter into correspondence regarding this EOI. (Please attach an authorisation of the individual designated to execute contracts binding the corporation).

3. Address for correspondence

4. Website, contact email address.

5. The identity and place of incorporation of the International Company's parent company (if applicable):

6. Type of Company (Private limited liability, public limited liability..)

7. Country (and State, if relevant) of incorporation and date of establishment.

8. State the nature of International Company's core business as indicated by its articles of incorporation and as further demonstrated by Company's contracting history detailed in Experience questionnaire.

9. The present total number of permanent employees on International Company's payroll is:

10. Organisation particulars:
 - (a) If International Company has an established business in Brunei, please provide current Company employment details:

	As of November 2023		
	<i>Local (Bruneian)</i>	<i>Non-Local</i>	<i>% Local</i>
Management			

**EXPRESSIONS OF INTEREST FOR:
 – Engineering, Procurement, Construction management (EPCm)
 Attachment 3 – Questionnaire**

Supervisory			
Skilled			
Un-skilled			
Admins & Accounts			
Total (number)			

Management: Owners and any personnel actively managing the company as a whole include Contract Manager, Project manager.

Supervisory: Any personnel supervising a group of skilled personnel, include Engineer, Coordinator.

Skilled: E.g Foreman, Technicians

Unskilled: Supporting the work without technical skills eg. Helper, driver.

Admins & Accounts: Administration and account staff include administrator, technical assistant.

(b) ORGANISATION CHART

To provide the Organisation chart depicting the relationship of the International Company to any parent, holding and associated companies.

11. Do you intend to have technical support from other international companies and local Bruneian Companies? Yes/ No.
12. Do you intend to form a Joint Venture with a Local Company for this EPCm Contract? If yes, please provide the name of the intended Local Company.
13. Please provide information on scope to be performed by the Local Bruneian Companies and other subcontractors or Technical support.

Name of Companies	Scope performed for this Contract

**EXPRESSIONS OF INTEREST FOR:
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Attachment 3 – Questionnaire**

B. General Company information: To be filled in by all EOI participants.

1. Please complete this section by ticking YES or NO:

		Yes	No
1	Are you willing to comply with all applicable laws, regulations and Directives of Brunei Darussalam, including SPK requirements and LBD Directives?		
2	Please confirm that the owners of your company are actively managing the day-to-day operations of your company. (Kindly provide owner's details in table 'A' provided below)		
3	Have you or any of your key personnel worked for Brunei Shell Joint Venture (BSJV) Companies? (If 'YES' Kindly provide details in table 'B' provided below)		

Table B. Please provide Ex-BSJV details (who worked for BSJV Companies in the last 2 years) in the table below:

Full Name	Position in Tenderer's Company	Involvement in Existing EOI/Tender (i.e. Tender Preparation; Contract Execution; etc)	Year Left BSJV Company	Job Title, Indicator, Department

2. Please provide the following documentations including any revision made: Audited financial accounts: 2020,2021,2022.

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 Attachment 3 – Questionnaire**

C. GENERAL EXPERIENCE

You are requested to provide details of similar work performed previously or presently being undertaken. Relevant examples may be drawn from, oil & gas, civil or petrochemical industries. CONTRACTOR shall provide one copy of a previous Project Execution Plan (PEP) as part of this submission to COMPANY.

Table 1.

NAME OF PROJECT	DESCRIPTION OF WORK	ROLE (Main contractor/ as subcontractor)	VALUE (BND)	YEAR	NAME OF CLIENT (Contact detail)	NAME OF SUBCONTRACTORS & THEIR SCOPE (IF ANY)
Please use the lines below to indicate your experience in Brunei/ Overseas						

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Company may approach Clients named in above table for reference and verification of date submitted. Yes/No.

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D. General Contracting questionnaire

Question 1:

Please describe how do you propose to undertake the following EPCm scopes of work and meeting COMPANY expectation of contract operationalised/ manned up expected within 6 months after award.

- 1.1 Project Management and Commercial Management Teams setup and office(s) location
- 1.2 Project Services: Cost Estimate and Planning
- 1.3 Engineering Design (incl. Laser Dimensional Survey, workpacking and jobcarding)
- 1.4 Materials and Services Procurement (incl. procurement system and process)
- 1.5 Logistics: Warehouse, materials/equipment management and loadout
- 1.6 Materials and Equipment Preservation- EPCm Managed
- 1.7 Fabrication- EPCm Managed
- 1.8 Marine Vessels Operation - EPCm Managed
- 1.9 Offshore and Onshore Construction- EPCm Managed
- 1.10 Start-Up driven Construction Sequencing & Completions turnover
- 1.11 Commissioning & Start-up (CSU) interfaces
- 1.12 EPC Deliverables for Safe and Reliable Operations & Maintenance of the scope
- 1.13 Quality Management
- 1.14 HSSE Management

Question 2:

HSSE Management Capabilities Assessment: Please respond to HSSE management questionnaires attached below:



Microsoft Excel
97-2003 Worksheet

Question 3:

Describe how you intent to mobilise resources and operationalise the contract within 6 months after contract award.

Question 4:

Please describe which elements of the work pose the greatest commercial risks to your organization/partnership, and why. Describe how you propose to manage the risks.

Question 5

Please describe what pricing structure do you anticipate for this Contract eg. Reimbursable, lumpsum. What are the lessons learnt from other Contracts with regards to those pricing structure. What are Key Performance Indicators do you propose for this Contract?

Question 6

Within the proposed (5-year) contract duration, please specifically describe how your proposal enhances Local Business Development, both in terms of employment as well as in participation of local businesses in the work.

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Question 7

Please provide any suggestions you may have for Company, related to commercial and contractual matters in preparation for Contract drafting.

EXPRESSIONS OF INTEREST FOR:
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Attachment 3 – Questionnaire

Question 2 HSE management Capabilities Assessment excelsheet.

Question No:	Contactor Capability Assessment Question	Contractor Response
1	Provide evidence to show that the HSE-MS is in place across the organization, with priorities established, authorities and accountabilities assigned, and resources allocated.	
2	Does your company have HSE objectives which include measurable success criteria based on continuous improvement; maintaining standards; or compliance with policy, regulatory or other requirements? If the answer is yes, please attach a copy.	
3	Does your organization have a competence assurance process in place? If yes, please describe the scope and content of your competence assurance process.	
4	What processes does your company have to assess, manage and engage with customers and other stakeholders regarding life cycle risks and opportunities associated with the company's products, assets and activities?	
5	What processes and methods does your company have in place to manage risks to an acceptable level for the scope of your activities?	
6	Briefly describe the processes in place to maintain, replace, test, inspect, calibrate, certify and verify performance of facilities and equipment?	

EXPRESSIONS OF INTEREST FOR:
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Attachment 3 – Questionnaire

7	<p>What arrangements does your company have for:</p> <ul style="list-style-type: none"> • Contingency • emergency • crisis • continuity management planning? 	
8	<p>What processes does your company use to prepare for activities and ensure operational readiness and integrity of systems before commencing work?</p>	
9	<p>Please provide the following Company work-related activities statistics for each year for the last five years, including work performed by Contractor personnel:</p>	
9.1	Number of fatalities	
9.2	Number of lost time injuries	
9.3	Number of Restricted Workday Cases	
9.4	Number of Medical Treatment Cases	
9.5	Number of First Aid Cases	
9.6	Number of Near Miss Incidents	
9.7	Fatal Accident Rate (per 100 million hours worked)	
9.8	Lost Time Injury Frequency (per million hours worked)	
9.9	Total Recordable Incident Rate (per million hours worked).	
9.1	Total number of exposure hours	
10	<p>Briefly describe your company’s assurance process to evaluate conformity with expectations; organizational capability; effectiveness of the HSE-MS in meeting objectives, stakeholder and business needs; and also identify areas for improvement?</p>	