

22 November 2021

Dear Sir/Madam,

Invitation for 'Expressions of Interest' for Landscape, Horticulture, Gardening & Grass Cutting Services for Brunei LNG

Brunei LNG Sdn Bhd is seeking Expressions of Interest (Eoi) from companies for the **Landscape, Horticulture, Gardening & Grass Cutting Services for Brunei LNG**.

Tender Scope:

1. Grass cutting including weeding and spraying.
2. Horticulture work - carrying out agricultural practices, planting of new plants including replacing, conserving and re-vegetating plants.
3. Maintenances work - trimming of plants and shrubs, watering plants, tree cutting including trimming and trunk removal.
4. The supply and delivery of red bricks, top soil, fertilizers and chemicals (herbicides/weedicides and insecticides) including transportation to Brunei LNG site as requested.
5. The provision of short term hire of potted plants as and when requested by Brunei LNG.
6. To provide the necessary equipment and materials for work to be carried out (grass cutting back pack, tractor, chainsaw, gardening tools including transportation of personnel).
7. Landscaping work - as and when required by Brunei LNG.
8. To comply to BSJV standards and procedures in Health, Safety, Security and Environment (HSSE) including quality and the requirements of the relevant authorities.
9. Worksites may include:
 - a) Company's Plant (within and outside restrictive area, surroundings i.e. parking sites, all access roads to worksites)
 - b) Asset Rejuvenation Project (ARP) warehouse compound, Fire Fighting training ground
 - c) Onshore Compressor Plant (OCP) site
 - d) Masjid Zainab and its surroundings
 - e) Badas Track
 - f) Liang Lumut Recreation Club (LLRC) (including access road LLRC-Brunei LNG)
 - g) Propane Bottling Plant site

Local Business Development (LBD)

Brunei Shell Joint Venture (BSJV) Companies' LBD requirements are in line with the LBD Directives as issued by the Energy and Industry Department. As part of the In Country Value (ICV) initiative, this tender scope is open to I-Ushawan participants with the following criteria:

- Eoi is open to **Bumiputra** companies only;
- The owners of the company must be aged between 21 to 40 years;
- The owners of the company must actively participate in its management and day to day running of the business;
- This EOI is open to all companies that have had no prior contracts with any of the BSJV companies, Government or Government linked companies;
- Target for recruitment and development of suitably qualified Bruneian staff, including graduates will be part of Tender / Contract.

Tender/Contract Schedule

- Planned tender date: Q2 2022
- Contract Duration: 3 years + 1 year extension

Registration of Vendor in SMART System

- Kindly register your company under **Facilities Management - Estate Maintenance** by 27th December 2021
- For non-BSJV registered vendor, please refer to <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered> for further information on how to register with BSJV.
- For details on Work Category and Product Group, please refer to <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development/products-and-services>
- For existing BSJV vendors, please ensure that your company details are updated online in Smart By GEP.
- Acceptance of your company registration shall be in compliance to our registration checklist and criteria

For any SMART registration-related queries, kindly email to: BSP-SCM13-Vendor-Registration@BSP-shell.bn or phone at: 337-3305/4076.

For any EOI related queries, kindly email to: n-a.suliman@bruneilng.bn with the subject header "EOI – Landscape, Horticulture, Gardening & Grass Cutting Services for Brunei LNG – [COMPANY NAME]".

Kindly fill in the questionnaire attached herein and indicate your acceptance by ticking (✓) in the respective boxes no later than **13th December 2021** via the Eoi page in the [ICV Portal](#).

PLEASE BE REMINDED THAT ANY REPLY RECEIVED LATER THAN THE SPECIFIED DATE AND TIME WILL NOT BE ACCEPTED.

This Expression of Interest shall not be deemed to be an invitation to tender. **Brunei LNG Sdn Bhd** shall have the right and sole discretion to reject any part or all of the response made by the Contractor. **Brunei LNG Sdn Bhd** shall have the right and sole discretion to determine the bidders for this tender. This letter serves solely for the purpose of obtaining Expressions of Interest and shall neither in any way be construed as to create any legal obligation on the parties responding to this advertisement nor mentioned herein. Expenses incurred in connection to this shall be borne in its entirety by the interested parties.

Yours faithfully,
For **BRUNEI LNG SENDIRIAN BERHAD**

Cynthia Bunga
CP Contracts Lead

EXPRESSIONS OF INTEREST FOR LANDSCAPE, HORTICULTURE, GARDENING & GRASS CUTTING SERVICES FOR BRUNEI LNG

1. Please list down the details of all owners of your company:

Full Name	I/C Number and/or Sijil Kerakyatan /Akuan Kerakyatan	I/C Colour	Bumiputra/Local/ Non-Local ¹

2. Please complete this section by ticking YES or NO:

		Yes	No
1	Are you willing to comply with all applicable laws and regulations of Brunei Darussalam, including Tabung Amanah Pekerja (TAP) and Supplementary Contribution Pension (SCP) requirements?		
2	Please confirm that the owners of your company are actively managing the day-to-day operations of your company. (Kindly provide owner's details in table 'A' provided below)		
3	Have you or any of your key personnel worked for BSVJ Companies? (If 'YES' Kindly provide details in table 'C' provided below)		

A. Kindly provide owner details in the table below:

Full Name	% of Shares	Actively Managing Company's Operation (Y/N)	Position	Authorised Signatories (Y/N)

¹ Bumiputra – Brunei Citizens belonging to one of the indigenous group of the Malay race, namely, Belait, Bisayah, Brunei, Dusun, Kedayan, Murut or Tutong
Local – Brunei Citizens means subjects of His Majesty the Sultan and Yang Di-Pertuan holding a Brunei Yellow IC
Non-Local – Not 'Bumiputra' or 'Local'

B. Please provide details of the bank authorised signatories of your company in the table below

Full Name	I/C Number	I/C Colour	Bumiputra/Local/ Non-Local	Position in the Company

C. Please provide Ex-BSJV details in the table below:

Full Name	I/C Number (Colour)	Position in Tenderer's Company	Involvement in Existing EOI/Tender (i.e. Tender Preparation; Contract Execution; etc)	Year Last Worked in a BSJV Company	Job Description (include Job Title, Indicator, Department)

3. Please provide the following documentations including any revision made:

		Yes	No
1	Bank Letter of Authorized Signatories		
2	Scanned Coloured Copy of I/C of Owners (and Sijil Kerakyatan/Akuan Kerakyatan if any)		

بروني ايل عين جي سنديرين برحد
BRUNEI LNG SENDIRIAN BERHAD
[INCORPORATED IN BRUNEI DARUSSALAM]



I, hereby, declare that my company of any affiliated companies have not been awarded a contract with BSJV, Government-linked companies or Government. I also confirm that all the information provided herein is accurate and acknowledge that BSJV companies reserve the right to exclude my Company from any subsequent tenders, should there be any deviations to such information.

Signature : _____ Dated this _____ day of _____, 2021

Name : _____

Position Held : _____

Contact No. : _____ (O)

: _____ (M)

Email : _____

Duly authorised to sign Eols for and on behalf of: -

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..... (Registered Address)