



شریٲٲ میٲٲ برونی شیل سنڊیرین برحد

Brunei Shell Petroleum Co Sdn Bhd

Jalan Utara, Panaga

Seria KB3534

Negara Brunei Darussalam

Website: www.bsp.com.bn

Tel: +673 3373999

Fax: +673 3372040

26th November 2024

Dear Sir/Madam,

Invitation for 'Expressions of Interest' (EOI) for Provision of Industrial Building Demolitions Services

Brunei Shell Petroleum Co. Sdn Bhd (BSP) is seeking Expressions of Interest (EOI) from companies for **Provision of Industrial Building Demolitions Services**.

1. Background

As part of BSP's ongoing commitment to optimize utilization of existing assets, BSP is actively exploring opportunities to maximize the current asset occupancies while removing the assets that are deemed underused or unsafe to operate. To achieve the above objective, BSP is interested in vendors who are highly competitive in delivering safe industrial building demolitions which are non-hydrocarbon based.

2. Tender Scope

The scope of work includes routine and non-routine estate maintenance services and shall include but not limited to, the provision of personnel, equipment, materials, consumables and logistics, including necessary vehicles for access such as, but not limited to, cherry picker/skymaster and grass cutting tractor to carry out the following tasks:

- i. Mobilisation to Site, Clearing Site and Setup Hoarding Boundaries;
- ii. Asbestos Containing Materials (ACM) Safe Handling and Removal (where required);
- iii. Earthwork, Excavation and Ground Leveling;
- iv. Demolition of Building Structure;
- v. Reinstatement of Demolition Area; and
- vi. Disposal of Waste Material.

Detailed scope can be referred in Appendix A.

3. Local Business Development (LBD) Requirement

Brunei Shell Joint Venture (BSJV) Companies' LBD requirements are in line with the LBD Directives issued by the Ministry of Energy. This scope falls under 'Development' Quadrant of the LBD Framework.

- i. Open to Local Companies only.
- ii. The owner(s) of the company must actively participate in its management and day-to-day running of the business.



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4. Technical Requirement

A) Experience

- i. Significant years of proven experience in the above-mentioned demolition work.
- ii. Experience must include work in both industrial/commercial and residential settings.
- iii. Preferably company with experience in the oil and gas industry.
- iv. Zero incidents with respect to demolishing building activities.

B) Company Structure

- i. Preferably with an existing workforce for the above-mentioned estate maintenance work.

C) Health, Safety, Security and Environment (HSSE)

- i. Preferably with HSE Management System in place aligning with SHENA, or an equivalent system that demonstrates a commitment to health, safety, and environmental standards or any documentation of HSSE policies, procedures, and records of safety performance.

D) Equipment, Vehicles and Tools

- i. Preferably company with existing tools, equipment, vehicles to execute the above-mentioned scope.

5. Planned Tender/Contract Schedule

- Planned tender date: Q1, 2025
- Contract duration: 1 year + 1 year extension option



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Registration of Vendor in SMART system

- Kindly register your company under **(1) Civil Infrastructure** and **(2) Civil Industrial** by 26th December 2024.
- For non-BSJV registered vendor, please refer to <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered> for further information on how to register with BSJV.
- For details on Work Category and Product Group, please refer to: <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development/products-and-services>. For existing BSJV vendors, please ensure that your company details are updated online in SMART by GEP.
- Acceptance of your company registration shall be in compliance to our registration checklist and criteria.

For any SMART registration-related queries, kindly email to: bsp-scm13-vendor-registration@bsp-shell.bn.



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Instructions on EOI

For any Eoi related queries, kindly email: nurul-jannah.wahab@bsp-shell.bn with the subject header "**EOI for the Provision of Industrial Building Demolitions Services – (Company's Name)**".

Kindly fill in the questionnaire attached herein and indicate your acceptance by submitting the questionnaire no later than **11th December 2024 at 0900 hours (Brunei time)** via the [BSP ICV Website](#).

Please be reminded that any response received later than the specified date and time may not be accepted.

This Expression of Interest shall not be deemed to be an invitation to tender. BSP shall have the right and sole discretion to reject any part, or all of the response made by the Contractor. BSP shall have the right and sole discretion to determine the bidders for this tender. This letter serves solely for the purpose of obtaining Expressions of Interest and shall neither in any way be construed as to create any legal obligation on the parties responding to this advertisement nor mentioned herein. Expenses incurred in connection to this shall be borne in its entirety by the interested parties.

We are looking forward to reviewing your response and interest in supporting BSP's work. In the meantime, BSP reserves all rights, including but not limited to changes to scope, timing, and selection process.

Yours faithfully,

For **BRUNEI SHELL PETROLEUM COMPANY SENDIRIAN BERHAD**

NURUL JANNAH WAHAB
SUPPLY CHAIN EXECUTIVE FOR FACILITIES MANAGEMENT NON-HC, SCM/72



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APPENDIX A – DETAILED SCOPE OF WORK

No.	Scope of Work	Details
1	Mobilisation to Site, Clearing Site and Setup Hoarding Boundaries	<ul style="list-style-type: none"> Grass cutting, bush removal, tree trimming & cutting within the vicinity of the house. Site to be barricade with warning signages to be erected. Isolation and removal of existing utilities & services. Termination of existing utility and service lines prior to demolition works.
2	Asbestos Containing Materials (ACM) Safe Handling and Removal (where required)	<ul style="list-style-type: none"> Erect structure to surround and barricade the site containing ACM with minimum 5.0m away from the work area and with double layer canvas or clear polythene sheets. Warning signs shall be posted on all 4 corners. Height of the structure needs to be at least 1.0m above existing height of the workshop. Site containing ACM shall be enclosed on all sides. Floor and all surfaces shall be covered with double layer polythene sheets or canvas and all joints shall be sealed on both sides. First Aid Kit, Emergency eyewash/shower stations/cleaning chamber and changing room shall be made available nearby and functional. Decontamination Unit (DCU) to be set-up in a nearby area. Utilized HEPA Vacuum cleaner on all surfaces to remove any remnants or presence of ACM during removal work. Removed barricade structure to be disposed at allocated BSP approved dumping site (K37, Anduki)
3	Earthwork, Excavation and Ground Leveling	<ul style="list-style-type: none"> Scraping of bushes and grass. Ground levelling of approved and certified excavator(s), of depths up to 1.2 meters. Loading of garden waste/ debris using certified excavator(s)/ Maintenance of vehicles and equipment.
4	Demolition of Building Structure	<ul style="list-style-type: none"> Removal of all fixtures and fittings, partition, ceiling, sanitary wares, windows, doors, roofing, piping, roof structure etc. Removal of all electrical cables, light fitting, and distribution board. Removal of underground services such as drainage, manholes, etc. Removal of road access or slab surface within vicinity of sites Dismantling of Roof trusses & Purlins. Dismantling and demolition of structures, retaining and freestanding walls, etc. Grubbing up, removal and trimming of specific foundations and sub structures. Removal of hard standings and other buried obstruction,



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No.	Scope of Work	Details
		<p>drainage, etc. Scaffolding frames to be erected and high-tension wire tied to the scaffolding frames and used as lifeline for the personnel involved in the removal of trusses and members.</p> <ul style="list-style-type: none"> • Body harness will be used for those working at height during removal works. • Removal works will be carried out using handheld tools such as hammer, pry bars, etc. • Roofing and accessories will be removed first followed by the purlins. • Individual trusses/roof frames shall be secured by slings attached to crane prior to unbolting and lifted one by one to a temporary laydown area. • Disposal of all materials to be discarded at approved disposal site. • Demolition of concrete, steel and roofing structure. • Steel columns will be removed individually, the columns will be tied to a crane using a high-tension wire. • Oxy - Acetene torch will be used to cut the steel columns. Hot-work permits shall be raised accordingly prior to start of work. • The columns will be lowered in a controlled manner to the ground. • Pilot trenching to be done prior to demolition work. • Testing of construction debris (walls, concrete and other for the presence of lead-based paint).
5	Reinstatement of Demolition Area	<ul style="list-style-type: none"> • Backfilling and reinstatement of voids and any damages that arise following removal of below ground obstructions and demolition works.
6	Disposal of Waste Material	<ul style="list-style-type: none"> • Removal and clearance of all demolished material and rubbish from site to be disposed at BSP approved dumping site. • Uncontaminated concrete will either be use for backfilling or other infrastructure (if not lead-based paint is present) works or appropriate solid waste facility. • General waste such as wooden scrap, building waste, etc. will be disposed at Sg. Paku or K37. • Uncorroded Steel will be sold off while, corroded will be sent to Sg. Paku or K37. • All asbestos sheets wrapping will be carefully labelled with "ASBESTOS HAZARD" notices & broken debris or remnants, will be collected and sealed in red plastic bags, 500 gauge. The sealed bags will then be printed with relevant warning on "ASBESTOS HAZARDS". These will be wiped down with a



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No.	Scope of Work	Details
		damped cloth before being placed in a clear 500 Gauge polythene bags, making a total thickness of 1000 gauge. The clear polythene bags will also be printed with relevant "ASBESTOS HAZARDS" warning. The waste will be transported to K37 for disposal in an engineered asbestos cell.



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APPENDIX B – COMPANY AND LBD INFORMATION

1. Please list down the details of all owners of your company:

Full Name	% Of Shares	I/C No. and Colour or Passport No.	Position in Company	Authorised Signatories (Yes/No)

2. Please complete this section by ticking YES or NO:

No	Particulars	Yes	No
1	Are you willing to comply with all applicable laws and regulations of Brunei Darussalam, including Skim Persaraan Kebangsaan (SPK) for Brunei locals?		
2	Please confirm that the owners of your company are actively managing the day-to-day operations of your company.		
3	Have you or any of your key personnel worked for BSVJ Companies in the last 2 years? (If 'YES' Kindly provide details in table 'A' provided below)		

3. Please provide the following documentations including any revision made:

No.	Description	Yes	No
1	Bank Letter of Authorised Signatories		
2	Scanned Coloured Copy of I/C of Owners and Directors		
3	Copy of Akuan Kerakyatan or Surat Kerakytan		
4	Business Name Act (Section 16)		
5	Certificate of Registration (Section 17)		
6	Certificate of Incorporation of Private Companies		
7	Share Certificate		
8	Memorandum of Association		
9	Article of Association		
10	Form X		
11	Notice of Change		



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A. Please provide Ex-BSJV details (who worked for BSJV Companies in the last 2 years) in the table below:

Full Name	Position in Tenderer's Company	Involvement in Existing Eol/Tender (i.e. Tender Preparation; Contract Execution; etc)	Year Left BSJV Company	Job Title, Indicator, Department

4. Please confirm if your company has any effective BSJV contract(s)? If yes, kindly list down below:

No.	Contract No.	Contract Title	Expiry Date



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APPENDIX C – CONTACT DETAILS

CONTACT DATA 1 (MAIN CONTACT)	
Prefix: (Mr/Ms/Mrs/Dr/Miss):	
First Name:	
Last Name (Surname):	
Position in the company:	
E-mail Address:	
Phone Number:	

CONTACT DATA 2 (ADDITIONAL CONTACT)	
Prefix: (Mr/Ms/Mrs/Dr/Miss):	
First Name:	
Last Name (Surname):	
Position in the company:	
E-mail Address:	
Phone Number:	



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APPENDIX D – EOI QUESTIONNAIRE

1. Please list your company's experience and the services you have provided, both currently and in the past:

No.	Project Description	Client name	Year and Duration	Project cost (BND\$)
1	For example: Demolishing of industrial buildings for XX project of m ² .	Company xxx	2018 to date	120,000
2				
3				

2. Company shall indicate its interest and ability to provide specific services by ticking the following scope. This includes the provision of personnel, equipment, materials, vehicle and any other resources required to achieve optimum quality of services.

No.	Scope of Work	Details	Yes	No	If Yes, please indicate if this will be executed by your Company or subcontract to another vendor
1	Mobilisation to Site, Clearing Site and Setup Hoarding Boundaries	<ul style="list-style-type: none"> Grass cutting, bush removal, tree trimming & cutting within the vicinity of the house. Site to be barricade with warning signages to be erected. Isolation and removal of existing utilities & services. Termination of existing utility and service lines prior to demolition works. 			Executed by own company / Subcontract
2	Asbestos Containing Materials (ACM) Safe Handling and Removal (where required)	<ul style="list-style-type: none"> Erect structure to surround and barricade the site containing ACM with minimum 5.0m away from the work area and with double layer canvas or clear polythene sheets. Warning signs shall be posted on all 4 corners. Height of the structure needs to be at least 1.0m above existing height of the workshop. Site containing ACM shall be enclosed on all sides. Floor and all surfaces shall be covered with double layer polythene sheets or canvas and all joints shall be sealed on both sides. 			

No.	Scope of Work	Details	Yes	No	If Yes, please indicate if this will be executed by your Company or subcontract to another vendor
		<ul style="list-style-type: none"> First Aid Kit, Emergency eyewash/shower stations/cleaning chamber and changing room shall be made available nearby and functional. Decontamination Unit (DCU) to be set-up in a nearby area. Utilized HEPA Vacuum cleaner on all surfaces to remove any remnants or presence of ACM during removal work. Removed barricade structure to be disposed at allocated BSP approved dumping site (K37, Anduki) 			
3	Earthwork, Excavation and Ground Leveling	<ul style="list-style-type: none"> Scraping of bushes and grass. Ground levelling of approved and certified excavator(s), of depths up to 1.2 meters. Loading of garden waste/ debris using certified excavator(s)/ Maintenance of vehicles and equipment. 			
4	Demolition of Building Structure	<ul style="list-style-type: none"> Removal of all fixtures and fittings, partition, ceiling, sanitary wares, windows, doors, roofing, piping, roof structure etc. Removal of all electrical cables, light fitting, and distribution board. Removal of underground services such as drainage, manholes, etc. Removal of road access or slab surface within vicinity of sites Dismantling of Roof trusses & Purlins. Dismantling and demolition of structures, retaining and freestanding walls, etc. Grubbing up, removal and trimming of specific foundations and sub structures. Removal of hard standings and other buried obstruction, drainage, etc. Scaffolding frames to be erected and high-tension wire tied to the scaffolding frames and used as lifeline for the personnel involved in the removal of trusses and members. Body harness will be used for those working at height during removal works. Removal works will be carried out using handheld tools 			

No.	Scope of Work	Details	Yes	No	If Yes, please indicate if this will be executed by your Company or subcontract to another vendor
		<p>such as hammer, pry bars, etc.</p> <ul style="list-style-type: none"> Roofing and accessories will be removed first followed by the purlins. Individual trusses/roof frames shall be secured by slings attached to crane prior to unbolting and lifted one by one to a temporary laydown area. Disposal of all materials to be discarded at approved disposal site. Demolition of concrete, steel and roofing structure. Steel columns will be removed individually, the columns will be tied to a crane using a high-tension wire. Oxy - Acetene torch will be used to cut the steel columns. Hot-work permits shall be raised accordingly prior to start of work. The columns will be lowered in a controlled manner to the ground. Pilot trenching to be done prior to demolition work. Testing of construction debris (walls, concrete and other for the presence of lead-based paint). 			
5	Reinstatement of Demolition Area	<ul style="list-style-type: none"> Backfilling and reinstatement of voids and any damages that arise following removal of below ground obstructions and demolition works. 			
6	Disposal of Waste Material	<ul style="list-style-type: none"> Removal and clearance of all demolished material and rubbish from site to be disposed at BSP approved dumping site. Uncontaminated concrete will either be use for backfilling or other infrastructure (if not lead-based paint is present) works or appropriate solid waste facility. General waste such as wooden scrap, building waste, etc. will be disposed at Sg. Paku or K37. Uncorroded Steel will be sold off while, corroded will be sent to Sg. Paku or K37. All asbestos sheets wrapping will be carefully labelled with "ASBESTOS HAZARD" notices & broken debris or remnants, will be collected and sealed in red plastic 			



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No.	Scope of Work	Details	Yes	No	If Yes, please indicate if this will be executed by your Company or subcontract to another vendor
		bags, 500 gauge. The sealed bags will then be printed with relevant warning on "ASBESTOS HAZARDS". These will be wiped down with a damp cloth before being placed in a clear 500 Gauge polythene bags, making a total thickness of 1000 gauge. The clear polythene bags will also be printed with relevant "ASBESTOS HAZARDS" warning. The waste will be transported to K37 for disposal in an engineered asbestos cell.			

3. If there are any, Company shall provide a list of HSSE-related documents such as policies, standards, procedures, etc.

No	HSSE related documentations	Date last assessed
1	e.g. Method of Statement (MOS), Hazard Identification Plans (HIP), etc.	
2		
3		
4		

4. If there are any, list all safety performance records for the last 3-year. This may include any existing KPIs:

No	Description
1	e.g. 1,000,000 manhours without LTI in August 2024.
2	e.g. 3 Life Saving Rules incidents from 2023 to 2024 – PPE non-compliance etc.
3	
4	



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5. Please kindly state whether your company has any waste management procedures related to the scope of work stated in this EOI.

*E.g. All cut trees are sent to sawmill company or composting, repurposing etc.;
Waste is segregated and weighed as metals, concrete, etc., and effectively disposed at
certified dumping ground (kindly provide the name of the landfill or dumping ground).*

6. If there are any, the Company shall provide a list of accreditations, affiliations, or certifications acquired.

No	Accreditation, Affiliation or Accreditation	Date Acquired
1	<i>For example: ISO 9001, ISO 14001, OSHAS 18001</i>	
2		
3		
4		

7. Please provide company structure with a clear indication of personnel (local/non-local), the number of personnel and any other trainings attended.

No	Role	Training	Date attended/ expiry date
1	<i>e.g. HSEO</i>	<i>NEBOSH</i>	<i>XXXX</i>
2	<i>e.g. Work site supervisor</i>	<i>IMIST</i>	<i>XXXX</i>
3	<i>e.g. Site Technician</i>		<i>XXXX</i>

8. Company shall provide the following company details.

No	Description	Company Response
1	No. of Personnel including positions, indicate clearly locals/ non-locals	
2	Details of existing Company Facilities	Office address:
		Staff accommodation address:



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No	Description	Company Response
		Nursery address:
		Workshop/ warehouse address:



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APPENDIX E – LIST OF EQUIPMENT, VEHICLES AND TOOLS

Kindly provide a list of any equipment, tools, and vehicles that are pertinent to the scope outlined in this document. It is crucial for the company to specify whether these resources are rented or owned.

Item	Mobilisation to Site, Clearing Site and Setup Hoarding Boundaries	ACM Safe Handling and Removal	Earthwork, Excavation and Ground Leveling	Demolition of Building Structure	Reinstatement of Demolition Area	Disposal of Waste Material
Equipment model, year made, brand and name (rented/ owned)	E.g. 1. SK-XX Excavator (owned) 2. 4567-XXX (rented)					
Vehicles model, year made, brand and name (rented/ owned)	E.g. XXXX-2021-Hino Truck (owned)					
Tools name and specs. (rented/ owned)	E.g. 123-XXX Grass Cutting machine (owned)					



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I, hereby, declare that all the information provided herein is accurate and acknowledge that BSJV companies reserve the right to exclude my Company from any subsequent tenders, should there be any deviations to such information.

Signature : _____

Dated this _____ day of _____, 2024

Name : _____

Position Held : _____

Contact No. : _____ (O)

: _____ (M)

Email : _____

Duly authorised to sign Eols for and on behalf of:

.....

..... (Registered Address)