بروني ايل عين جي سنديرين برحد
BRUNEI LNG SENDIRIAN BERHAD
[INCORPORATED IN BRUNEI DARUSSALAM]

5 November 2026

Dear Sir/Madam,

Invitation for 'Expressions of Interest' - CAFÉ SERVICES AT BLNG FACILITIES

Brunei LNG Sdn Bhd (BLNG) invites Expressions of Interest (EoI) from reputable and experienced café operators interested in providing a premium coffeehouse experience within a corporate environment.
The café shall offer high-quality specialty beverages, fresh bakery products, sandwiches and light meals, supported by excellent customer service, appropriate food safety and hygiene practices, and an attractive café presentation.

Tender Scope

The Contractor shall provide the personnel, materials, equipment and supplies required to establish and operate café services at a designated location within BLNG facilities.

The scope shall include, but not be limited to:

a. Preparation and sale of specialty beverages, bakery products, sandwiches and light meals;
b. Provision of suitably trained personnel to manage and operate the café;
c. Maintenance of cleanliness, food safety and hygiene throughout the café operations; and
d. Provision and maintenance of the equipment, utensils and serving items required for the services.

BLNG will provide an existing space at a designated location within its facilities. The Contractor shall, at its own cost, design, furnish and equip the space for café operations, incorporating its own café branding and identity, subject to BLNG's approval.

The Contractor shall provide kitchen and beverage preparation equipment and appliances, kitchen utensils and accessories, and tableware and serving items such as plates, bowls, serving ware and eco-friendly cutlery.

Minimum Experience Requirements

Interested vendors shall demonstrate experience in:

a. Operating cafés, including cafés in corporate settings or boutique cafés.
b. Preparing food and providing beverage services.
c. Serving approximately 50–100 customers per day or handling a comparable daily customer volume.

Interested vendors shall include the following information in their EoI submission:

a. Current café location(s).
b. Number of years in operation.

Local Business Development (LBD)

This scope falls under the **Development Quadrant** of the BSJV LBD Framework and is expected to support the growth and development of local enterprises through capability enhancement, knowledge transfer and sustainable business participation.

In line with BLNG's commitment to developing local talent, the Contractor shall ensure that the café operations at BLNG facilities are staffed by **100% Bruneian personnel**, including supervisory and management positions. Respondents shall demonstrate their strategy for recruiting, training, developing and retaining local employees, particularly in specialised areas such as barista skills, food preparation, customer service and café management.

The applicable LBD requirements include:

- Participation is open to **local companies only**.
- Company owners must actively participate in the management and day-to-day running of the business.
- Targets for the recruitment and development of suitably qualified Bruneian staff, including graduates, will form part of the Tender / Contract requirements.
- Development of local capabilities through active participation by local companies.
- Increased In-Country expenditure through full or joint ownership of capital assets by local partners or joint ventures, and increased subcontracting to smaller local companies.

Tender/Contract Schedule

- Planned Tender Date : Q1 2027
- Contract Duration : 3 years with 1+1-year extension option

Registration of Vendor in SMART system

- Kindly register your company under **CAFÉ/FRANCHISE SERVICES** by **20 December 2026**
- For non-BSJV registered vendor, please refer to https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered for further information on how to register with BSJV
- For details on Work Category and Product Group, please refer to: https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development/products-and-services
- For existing BSJV vendors, please ensure that your company details are updated online in Smart By GEP
- Acceptance of your company registration shall be in compliance to our registration checklist and criteria

For SMART registration-related queries, kindly email to: BSP-SCM13-Vendor-Registration@shell.com or call 337-3305/4076.

For EoI-related queries, kindly email: **n-a.suliman@bruneilng.bn** with the subject header "EOI – CAFÉ SERVICES AT BLNG FACILITIES – [COMPANY NAME]".

Submission of Expression of Interest

Please complete the attached questionnaire, indicating your responses by ticking (✓) the appropriate boxes, and submit it through the EoI page on the ICV Portal no later than **5 December 2026 at 5PM (Brunei Time)**.

PLEASE BE REMINDED THAT ANY REPLY RECEIVED LATER THAN THE SPECIFIED DATE AND TIME WILL NOT BE ACCEPTED.

This Expression of Interest shall not be deemed to be an invitation to tender. **Brunei LNG Sdn Bhd** shall have the right and sole discretion to reject any part or all of the response made by the Contractor. **Brunei LNG Sdn Bhd** shall have the right and sole discretion to determine the bidders for this tender. This letter serves solely for the purpose of obtaining Expressions of Interest and shall neither in any way be construed as to create any legal obligation on the parties responding to this advertisement nor mentioned herein. Expenses incurred in connection to this shall be borne in its entirety by the interested parties.

Yours faithfully,
For BRUNEI LNG SENDIRIAN BERHAD

Cynthia Bungga
Digitally signed by Cynthia Bungga
Date: 2026.11.03 14:27:50 +08'00'

Cynthia Bungga
Head of Contracts Services

EXPRESSIONS OF INTEREST FOR CAFÉ SERVICES AT BLNG FACILITIES

1. Please list down the details of all owners of your company:

Full Name	I/C Number AND/OR Sijil Kerakyatan /Akuan Kerakyatan	I/C Colour	Bumiputra/Local/ Non-Local[1]

2. Please complete this section by ticking YES or NO:

		Yes	No
1	Are you willing to comply with all applicable laws and regulations of Brunei Darussalam, including Tabung Amanah Pekerja (TAP) and Supplementary Contribution Pension (SCP) requirements?		
2	Please confirm that the owners of your company are actively managing the day-to-day operations of your company. (Kindly provide owner's details in table 'A' provided below)		
3	Have you or any of your key personnel worked for BSJV Companies? (If 'YES' Kindly provide details in table 'D' provided below)		

A. Kindly provide owner details in the table below:

Full Name	% of Shares	Actively Managing Company's Operation (Y/N)	Position	Authorised Signatories (Y/N)

[1] Bumiputra – Brunei Citizens belonging to one of the indigenous group of the Malay race, namely, Belait, Bisayah, Brunei, Dusun, Kedayan, Murut or Tutong
Local – Brunei Citizens means subjects of His Majesty the Sultan and Yang Di-Pertuan holding a Brunei Yellow IC
Non-Local – Not 'Bumiputra' or 'Local'

B. Please provide details of other authorised signatories of your company in the table below:

Full Name	I/C Number	Bumiputra/Local/ Non-Local	Position in the Company

C. Please provide details of directors as per Form-X of your company in the table below:

Full Name	I/C Number	Bumiputra/Local/ Non-Local	Position in the Company

D. Please provide Ex-BSJV details in the table below:

Full Name	I/C Number	Position in Tenderer's Company	Involvement in Existing EOI/Tender (i.e. Tender Preparation; Contract Execution; etc)	Year Last Worked in a BSJV Company	Job Description (include Job Title, Indicator, Department)

3. Please provide the following documentation (where applicable) including any revision made:

		Yes	No
1	Coloured copy of all owner's Brunei Darussalam Identity Card (I/C)		
2	Copy of Akuan Kerakyatan / Surat Kerakyatan		
3	Authorised Signatories Letter from the Bank		
4	Business Name Act (Section 16)		
5	Certificate of Registration (Section 17)		
6	Certificate of Incorporation of Private Companies		
7	Memorandum of Association		
8	Article of Association		
9	Share Certificate		
10	Form X		
11	Notice of Change		

I, hereby, declare that all the information provided herein is accurate and acknowledge that BSJV companies reserve the right to exclude my Company from any subsequent tenders, should there be any deviations to such information.

Signature : _____ Dated this day of , 2026

Name : _____

Position Held : _____

Contact No. : _____ (O)

: _____ (M)

Email : _____

Duly authorised to sign EoIs for and on behalf of: -

.....

..... (Registered Address)

QUESTIONNAIRE FOR CAFÉ SERVICES AT BLNG FACILITIES

Please provide the information requested below, together with relevant supporting documents. Menus, prices and concepts submitted at this EoI stage are indicative and intended to support BLNG's assessment of your company's interest and capability.

1. Company Experience

   Provide details of your company's experience in operating and managing cafés, coffee shops or similar food and beverage establishments. Include examples of existing or previous operations, their locations, operating periods and the services provided.

2. Food and Beverage Offering

   Describe the range of food and beverages your company can offer, including:

   - Freshly prepared sandwiches, freshly baked pastries, cakes and light meals;
   - Hot and cold beverages, including coffee, tea, juices and other refreshments; and
   - Healthy options and options catering to different dietary preferences.

3. Indicative Menu and Pricing

   Provide a sample menu with indicative selling prices. Explain your approach to ensuring affordability and value for money, and to refreshing the menu to meet customer preferences.

4. Food Safety, Freshness and Quality

   Describe how your company would maintain food safety, hygiene, freshness and consistent product quality, including food preparation, sourcing, storage and handling arrangements.

   Provide details of relevant food safety and halal certifications currently held, including their scope and validity, where applicable.

5. Operational Capability and Site Requirements

Describe how your company would manage café operations within an industrial facility, including staffing, supervision and supplies.

Explain your approach to complying with BLNG's applicable HSSE, security and site access requirements.

6. Mobilisation

State the estimated time your company would require to establish the café and commence operations following contract award.