



شريك ميپف بروني شيل سنديرين برحد

Brunei Shell Petroleum Co Sdn Bhd
Jalan Utara, Panaga
Seria KB3534
Negara Brunei Darussalam
Website: www.bsp.com.bn

Tel: +673 3373999
Fax: +673 3372040

22nd October 2021

Dear Sir/Madam,

Invitation for 'Expressions of Interest' for Provision of Scaffolding and Access Services

Brunei Shell Petroleum Co. Sdn Bhd is seeking Expressions of Interest (Eoi) from companies for the **Provision of Scaffolding and Access Services**.

Tender Scope:

The scope comprises the provision of scaffolding and associated access, including but not limited to supply, engineering drawings (as and when required), installing, erection, alteration, modification, subsequent dismantling, store and back load of scaffolding including the required inspection and certification of safe for use as and when requested by the COMPANY. Necessary to meet the COMPANY's requirements for temporary working platforms and other such structures associated with the COMPANY's offshore activities. This shall include but shall not be limited to scaffolding inside and outside of equipment in the process area and the COMPANY's offshore facilities. The scope will be carried out either by day tripping onshore-based personnel, personnel offshore as and when required or by offshore resident personnel.

Company Criteria:

Contractors interested in participating in this Tender are to pay particular attention to the following Company Criteria:

1. **Contractor capabilities and experience**
 - a. Contractor must have at least minimum 3 years of experience on scaffolding in any industrial facilities (Oil and Gas or Chemicals) and not limited to onshore or offshore work in the last 7 years.
2. **Contractors must possess the following accreditations following within 1 year of Award**
 - a. ISO 9001:2015 Quality Management System.
3. **The following a few of the key capabilities the BSP will be assessing as part of the Tender:**
 - a. Experienced in providing Scaffolding (and/or Access) services and are registered Scaffolding provider in GEP system with sufficient volume scaffolding materials or equivalent.
 - b. Ability to manage >100 competent offshore and onshore personnel.
 - c. Personnel has the capability to do scaffolding and/or access calculation or engineering as and when required.
 - d. Capability of providing storage yard to store scaffolding and/or access materials, fire department approved hazardous storage facility, office building with complete training rooms, meeting rooms and site training facility.
 - e. A member of IRATA (Rope Access trade Association, UK)
 - f. Ability to support multi-skilling personnel capability

Pre-qualification

The purpose and intent of this EOI is to pre-qualify parties for participation in the ITT. Failure to pass Company's criteria above for prequalification will result in an exclusion from participating in the ITT.

Local Business Development (LBD)

Brunei Shell Joint Venture (BSJV) Companies' LBD requirements are in line with the LBD Directives as issued by the Ministry Energy (ME). This scope falls under the **Development** Quadrant of the LBD Framework.



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- EOI is open for **Local** companies only;
- The owners of the company must actively participate in its management and day to day running of the business;
- Target for recruitment and development of suitably qualified Bruneian staff, including graduates will be part of Tender / Contract.
- Development of local capabilities through active participation by local company,
- To increase spend in country either through full or co-ownership of capital assets between the local partners/joint ventures and increased sub-contracting to other smaller local companies.

Tender/Contract Schedule

- Planned Tender Date: _____ Jan 2022 _____
- Planned Contract Duration: _____ 5 + 2 years _____

Registration of Vendor in SMART system

- Kindly register your company under Work Category – Scaffolding Services by 5th November 2021
- For non-BSJV registered vendor, please refer to <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered> for further information on how to register with BSJV.
- For details on Work Category and Product Group, please refer to: <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development/products-and-services>. For existing BSJV vendors, please ensure that your company details are updated online in SMART.
- Acceptance of your company registration shall be in compliance to our registration checklist and criteria.

For any SMART registration-related queries, kindly email to: BSP-SCM13-Vendor-Registration@shell.com or phone at: 337-3305 /4076.

For any EOI related queries, kindly email: nadzirah.mohdharris@bsp-shell.bn

Kindly fill in the Contractor experience and capabilities (appendix 1) and LBD questionnaire (appendix 2) attached herein and indicate your acceptance by ticking (✓) in the respective boxes no later than **15th November 2021** via the LBD portal: <https://www.bsp.com.bn/main/icv/> REPLY NOT RECEIVED BY THE SPECIFIED DATE WILL NOT BE ACCEPTED.

This Expression of Interest shall not be deemed to be an invitation to tender. BSP shall have the right and sole discretion to reject any part or all of the response made by the Contractor. BSP shall have the right and sole discretion to determine the bidders for this tender. This letter serves solely for the purpose of obtaining Expressions of Interest and shall neither in any way be construed as to create any legal obligation on the parties responding to this advertisement nor mentioned herein. Expenses incurred in connection to this shall be borne in its entirety by the interested parties.



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Yours faithfully,

For **BRUNEI SHELL PETROLEUM COMPANY SENDIRIAN BERHAD**

Nadzirah Harris
Fabric Maintenance Supply Chain Executive



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Appendix 1 Contractor Capabilities and Experience:

Contractor's Capabilities:

To better understand your Access capabilities, the table below lists the range of Access related activities BSP requires. Please complete the table below for each of the activities you currently operate in, providing the following information:

1. Indicate with a YES or NO if this service is currently provided in-house (Employees/Direct Agency Staff) or by a sub-contractor or JV partner.
2. If provided by subcontractor or JV partner(s) please detail. Please detail your experience (# of years) in providing this service in that country by in-house, JV partner or managing a subcontractor.
3. Please also indicate whether an element is "not applicable, (N/A)" for you to establish positive confirmation on completing the table.

Disciplines	In-House YES/NO	% of total business	Subcontract YES/NO	Subcontractors OR JV partner	Experience in years
Traditional Scaffolding (Tube & Clip)					
System Scaffolding (Ring Lock/Cup Lock)					
Access Podium (Hop-Up)					
MEWP (Mobile Elevated Working Platform)					
Suspended Rope Access Decking Systems					
Design Scaffold					
Suspended net					

Contractor's Experience – Reference Projects

To better understand your capability within Brunei please detail what contracts you have completed or are ongoing experience in the last 7 years:

- Safety Records including Accident Frequencies
- Customer(s)
- Duration of contract (Start/End Date)
- Services provided
- Accreditation Details with Durations
- Contract value (BND)
- Scope of work
- Type of contract, e.g. Call Off Contract (CO), or other
- Principal Contractor or Sub Contractor
- If Principal Contractor how many subcontractors do you manage.

Please fill in the table below.



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Customer	Duration		BND	Services Provided	Contract type	Principal or Subcontractor	How many Subcontractors managed
	Start	End					



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Appendix 2 LBD questionnaire:

EXPRESSIONS OF INTEREST FOR - EOI PROVISION OF SCAFFOLDING AND ACCESS SERVICES

1. Please list down the details of all owners of your company:

Full Name	I/C Number and/or Sijil Kerakyatan (SK) /Akuan Kerakyatan (AK)	I/C Colour	Rakyat Jati/Local/ Non-Local ¹

2. Please complete this section by ticking YES or NO:

		Yes	No
1	Are you willing to comply with all applicable laws and regulations of Brunei Darussalam, including Tabung Amanah Pekerja (TAP) and Supplementary Contribution Pension (SCP) requirements?		
2	Please confirm that the owners of your company are actively managing the day-to-day operations of your company. (Kindly provide owner's details in table 'A' provided below)		
3	Have you or any of your key personnel worked for BSJV Companies in the last 2 years? (If 'YES' Kindly provide details in table 'B' provided below)		

A. Kindly provide owner details in the table below:

Full Name	% of Shares	Actively Managing Company's Operation (Y/N)	Position	Availability of Corporate Bank Account (Y/N)	Authorised Signatories (Y/N)

¹ Rakyat Jati – Brunei Citizens belonging to one of the indigenous group of the Malay race, namely, Belait, Bisayah, Brunei, Dusun, Kedayan, Murut or Tutong
 Local – Brunei Citizens means subjects of His Majesty the Sultan and Yang Di-Pertuan holding a Brunei Yellow IC
 Non-Local – Not 'Bumiputra' and 'Local'
 Authorised Signatories – any individual with financial authority to the Company's corporate bank account.



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B. Please provide Ex-BSJV details (who worked for BSJV Companies in the last 2 years) in the table below:

Full Name	Position in Tenderer's Company	Involvement in Existing EOI/Tender (i.e. Tender Preparation; Contract Execution; etc)	Year Left BSJV Company	Job Title, Indicator, Department

I, hereby, declare that all the information provided herein is accurate and acknowledge that BSJV companies reserve the right to exclude my Company from any subsequent tenders, should there be any deviations to such information.

Signature : _____ Dated this _____ day of _____, 202

Name : _____

Position Held : _____

Contact No. : _____ (O)

: _____ (M)

Email : _____

Duly authorised to sign Eols for and on behalf of:

.....

..... (Registered Address)