

06 October 2021

Dear Sir/Madam,

Invitation for 'Expression of Interest' for Provision of Material Storage.

Brunei LNG Sdn Bhd is seeking Expressions of Interest (Eoi) from companies for the Provision of Material Storage.

Tender Scope:

The CONTRACTOR shall provide storage space for COMPANY materials, equipment and tools in the form of an enclosed warehouse and open yard depending on COMPANY's storage requirement.

Throughout the period of the CONTRACT, CONTRACTOR shall include the following as part of the rental of enclosed warehouse and open yard to ensure COMPANY's materials, equipment and tools are in immaculate condition:

- Provision of lifting equipment i.e. crane, forklift based on requirement
- Provision of wooden box, crate and pallet for packing purposes
- Provide transport i.e. Prime Mover/Trailer
- Manpower resources i.e. Helpers and Support for inspection
- Inventory Management i.e. Inventory taking
- 24 hours security and CCTV
- Housekeeping
- Pest Control

Local Business Development (LBD)

Brunei Shell Joint Venture (BSJV) Companies' LBD requirements are in line with the LBD Directives as issued by the Energy Department, Prime Minister's Office. This scope falls under the **Basic** Quadrant of the LBD Framework.

- Eoi is open for **Bumiputra** companies;
- The owners of the company must actively participate in its management and day to day running of the business;
- Target for recruitment and development of suitably qualified Bruneian staff, including graduates will be part of Tender / Contract.

Tender/Contract Schedule

- Planned tender date: Q1 2022
- Contract Duration: One (1) + One (1) year extension option

Registration of Vendor in SMART By GEP system

- Kindly register your company under WAREHOUSE MANAGEMENT by Monday, 25th October 2021.
- For non-BSJV registered vendor, please refer to <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/getting-registered> for further information on how to register with BSJV.
- For details on Work Category and Product Group, please refer to: <https://www.bsp.com.bn/main/icv/doing-business-with-bsjv/local-business-development/products-and-services>. For existing BSJV vendors, please ensure that your company details are updated online in Smart By GEP.
- Acceptance of your company registration shall be in compliance to our registration checklist and criteria.

For any SMART registration-related queries, kindly email to: BSP-SCM13-Vendor-Registration@BSP-Shell.bn.

For any EOI related queries, kindly email: siaw-ling.cheong@bruneilng.bn with the subject header "EOI – Provision of Material Storage – [COMPANY NAME]".

Kindly complete the questionnaires attached herein (Appendix 1 to 3) and indicate your acceptance by ticking (✓) in the respective box no later than **Monday, 25th October 2021** via the [ICV Portal](#).

This Expression of Interest shall not be deemed to be an invitation to tender. BLNG shall have the right and sole discretion to reject any part or all of the response made by the Contractor. BLNG shall have the right and sole discretion to determine the bidders for this tender. This letter serves solely for the purpose of obtaining Expressions of Interest and shall neither in any way be construed as to create any legal obligation on the parties responding to this advertisement nor mentioned herein. Expenses incurred in connection to this shall be borne in its entirety by the interested parties.

Yours faithfully,
For BRUNEI LNG SENDIRIAN BERHAD

Cynthia Bunga
CP Contracts Lead

APPENDIX 1 - EXPRESSION OF INTEREST FORM

Expression of Interest for Provision of Material Storage

Date:

We confirm that:

We would like to participate in this EOI.

We understand that receipt of this form and the accompanying questionnaire does not constitute an agreement and intent to purchase products / services from our Company at a later date, nor a commitment from BLNG to invite us for any prospective tender exercise. We understand that BLNG may use the information provided by us in pre-selection of its bidlist(s). We understand that in the event BLNG does not wish to pursue with a tender, we shall be due no compensation whatsoever.

Company Name	
Contact Person Name	
Position Held	
Signature	
Date	
Company Address	
Phone Number	
E-mail Address	

APPENDIX 2 - EXPRESSION OF INTEREST FOR PROVISION OF MATERIAL STORAGE

1. Please list down the details of all owners of your company:

Full Name	Bumiputra/Local/ Non-Local ¹

2. Please complete this section by ticking YES or NO:

		Yes	No
1	Are you willing to comply with all applicable laws and regulations of Brunei Darussalam, including Tabung Amanah Pekerja (TAP) and Supplementary Contribution Pension (SCP) requirements?		
2	Please confirm that the owners of your company are actively managing the day-to-day operations of your company. (Kindly provide owner's details in table 'A' provided below)		
3	Have you or any of your key personnel worked for BSJV Companies? (If 'YES' Kindly provide details in table 'D' provided below)		
4	Please confirm if your company has any effective BSJV contracts outside of 'Basic' Quadrant?		

3. Please provide the following documentations including any revision made:

		Yes	No
1	Bank Letter of Authorized Signatories		
2	Scanned Coloured Copy of I/C of Owners and Directors		
3	Copy of Akuan Kerakyatan / Surat Kerakyatan		
4	Business Name Act (Section 16)		
5	Certificate of Registration (Section 17)		
6	Certificate of Incorporation of Private Companies		
7	Memorandum of Association		
8	Article of Association		
9	Share Certificate		

¹ Bumiputra – Brunei Citizens belonging to one of the indigenous group of the Malay race, namely, Belait, Bisayah, Brunei, Dusun, Kedayan, Murut or Tutong
 Local – Brunei Citizens means subjects of His Majesty the Sultan and Yang Di-Pertuan holding a Brunei Yellow IC
 Non-Local – Not 'Bumiputra' and 'Local'

10	Form X		
11	Notice of Change		

A. Kindly provide owner details in the table below:

Full Name	% of Shares	Actively Managing Company's Operation (Y/N)	Position	Authorised Signatories (Y/N)

B. Please provide details of the bank authorised signatories of your Company in the table below:

Full Name	I/C Number	I/C Colour	Bumiputra/Local/Non-Local	Position in the Company

C. Please provide details of directors as per Form-X of your Company in the table below:

Full Name	I/C Number	I/C Colour	Bumiputra/Local/Non-Local	Position in the Company

D. Please provide Ex-BSJV details in the table below:

Full Name	Position in Tenderer's Company	Involvement in Existing EOJ/Tender (i.e. Tender Preparation; Contract Execution; etc)	Year Last Worked in a BSJV Company	Job Description (include Job Title, Indicator, Department)

E. Please declare if any of the directors are also directors in other companies in the table below:

Full Name	Company Name	Position/Role

I, hereby, declare that all the information provided herein is accurate and acknowledge that BSJV companies reserve the right to exclude my Company from any subsequent tenders, should there be any deviations to such information.

Signature : _____ Dated this _____ day of _____, 2021

Name : _____

Position Held : _____

Contact No. : _____ (O)

: _____ (M)

Email : _____

Duly authorised to sign Eols for and on behalf of :-

.....

..... (Registered Address)

APPENDIX 3 - EXPRESSION OF INTEREST QUESTIONNAIRES FOR PROVISION OF MATERIAL STORAGE

1. Please provide your Company Profile.
2. Please list down your awarded contracts related to provision of material storage for the last 5- 10 years (effective and expired). Kindly provide the details as per table below:

Contract Title	Scope Summary	Client's Name & Contact of Client	Award Date & Expiry Date	Contract Duration	Estimated Contract Value in BND

3. Please indicate the equipment i.e. crane, forklift, prime mover, trailer and its specification that are currently owned and rented by your Company as per table below:

No.	Equipment	Specification i.e. 3 Ton, 7 Ton and etc.	Company owned or rental? If rental, please indicate from which Company.

4. Please confirm if your Company is able to provide the supply of box fabrication (wooden box, crate, pallet) in-house?
5. Please indicate if your current enclosed warehouse facility can accommodate up to 20,000 sq. ft.
6. Please indicate if your current open yard facility can accommodate up to 20,000 sq. ft.
7. Please indicate if there is a possibility to expand the storage facilities for both enclosed warehouse and open yard subject to BLNG's requirement in future.

Disclaimer: This Request for Information ('RFI') is non-committal and should not be used as any confirmation.